

**Location:**



**RENO TRANSPORTATION COMMISSION**  
**1105 Terminal Way, 1<sup>st</sup> Floor Great Room, Reno, NV**  
**Date/Time: 10:00 A.M., Friday, September 15, 2023**

**REGIONAL TRANSPORTATION COMMISSION**  
**OF WASHOE COUNTY**  
**BOARD MEETING AGENDA**

- I. The Regional Transportation Commission Great Room is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Michelle Kraus at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).
- II. This meeting will be televised live and replayed on RTC's YouTube channel at: [bit.ly/RTCWashoeYouTube](https://bit.ly/RTCWashoeYouTube)
- III. Members of the public in attendance at the meeting may provide public comment (limited to three minutes) after filling out a request to speak form at the meeting. Members of the public that would like to provide presentation aids must bring eight (8) hard copies to be distributed to the Board members at the meeting. Alternatively, presentation aids may be emailed, in PDF format only, to [mkraus@rtcwashoe.com](mailto:mkraus@rtcwashoe.com) prior to 4:00 p.m. on the day preceding the meeting to be distributed to the Board members in advance of the meeting. Members of the public may also provide public comment by one of the following methods: (1) emailing comments to: [rtcpubliccomments@rtcwashoe.com](mailto:rtcpubliccomments@rtcwashoe.com); or (2) leaving a voicemail (limited to three minutes) at (775) 335-0018. Comments received prior to 4:00 p.m. on the day preceding the meeting will be entered into the record.
- IV. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.
- V. The supporting materials for the meeting will be available at [www.rtcwashoe.com/meetings](http://www.rtcwashoe.com/meetings). In addition, a member of the public may request supporting materials electronically from Michelle Kraus at the following email address: [mkraus@rtcwashoe.com](mailto:mkraus@rtcwashoe.com).

**1. Call to Order:**

- 1.1. Roll Call
- 1.2. Pledge of Allegiance

**2. Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners*

**3. Approval of Agenda (For Possible Action):**

**4. Consent Items (For Possible Action):**

- 4.1. Minutes
  - 4.1.1 Approve the meeting minutes for the 08/18/2023 RTC Board meeting. (For Possible Action)
- 4.2. Reports
  - 4.2.1 Acknowledge receipt of the monthly Procurement Activity Report. (For Possible Action)

- 4.2.2 Acknowledge receipt of the Summary Report for the Technical, Citizens Multimodal, and Regional Road Impact Fee Advisory Committees. (For Possible Action)
- 4.2.3 Acknowledge receipt of the monthly Planning Activity Report. (For Possible Action)
- 4.2.4 Acknowledge receipt of the monthly Engineering Activity Report. (For Possible Action)
- 4.2.5 Acknowledge receipt of the monthly Public Transportation and Operations report. (For Possible Action)
- 4.2.6 Acknowledge receipt of the Outreach Activities report for the month of August 2023. (For Possible Action)
  
- 4.3. Planning Department
  - 4.3.1 Approve a contract with Caliper Corporation for consulting services on the RTC Travel Demand Model Development Project, in an amount not-to-exceed \$499,890. (For Possible Action)
  - 4.3.2 Approve a contract with ETC Institute for consulting services on the Regional Travel Characteristics Study, in an amount not-to-exceed \$699,130.15. (For Possible Action)
  
- 4.4. Engineering Department
  - 4.4.1 Approve a contract with Atkins North America, Inc., for design and engineering during construction services related to the Pyramid Highway Operations Improvements Project, in an amount not-to-exceed \$686,480. (For Possible Action)
  - 4.4.2 Approve a contract with Lumos and Associates, Inc., for design and engineering during construction services related to the 2024 Preventive Maintenance Project, in an amount not-to-exceed \$957,440. (For Possible Action)
  - 4.4.3 Approve an Interlocal Cooperative Agreement with the Nevada Department of Transportation (NDOT) for construction of new conduit and fiber optics on Pyramid Way between C Street and Tyler Way as a part of the SR445 Pyramid 3R and ADA Pavement Project, in the amount of \$200,000. (For Possible Action)
  - 4.4.4 Approve a contract with Parametrix, Inc., for professional engineering services for 60% level design of the Pyramid Highway and Sparks Boulevard/Highland Ranch Interchange and preliminary design of the Disc Drive Extension (part of the U.S. 395 Connector) from Pyramid Highway to US 395, in an amount not-to-exceed \$4,913,723.98. (For Possible Action)
  - 4.4.5 Approve a Resolution of Condemnation authorizing RTC's legal counsel to commence condemnation proceedings to acquire one (1) fee simple acquisition, one (1) public utility easement, and one (1) temporary construction easement on Assessor Parcel Numbers 140-870-03 and 140-870-09 from Esplanade at Damonte Ranch Homeowners Association, which are necessary to construct the Steamboat Parkway Improvement project. (For Possible Action)
  
- 4.5. Public transportation/Operations Department
  - 4.5.1 Approve a contract with RO Truck & Equipment, LLC, for the purchase of ten (10) Ram ProMaster FlexRIDE/ACCESS vehicles utilizing the State of Nevada Master Agreement # 99SWC-S1495, in an amount not-to-exceed \$1,492,575. (For Possible Action)

**5. Discussion Items and Presentations:**

- 5.1. Approve a new "Statement of Purpose and Procedures" for the Citizen Multimodal Advisory Committee (CMAC). (For Possible Action)

**6. Reports (Information Only):**

- 6.1. Monthly verbal update/messages from RTC Executive Director Bill Thomas - no action will be taken.
- 6.2. Monthly verbal update/messages from Paul Nelson, RTC Government Affairs Officer on federal matters related to the RTC - no action will be taken.
- 6.3. Monthly verbal update/messages from NDOT Director Tracy Larkin Thomason - no action will be taken.

**7. Commissioner Announcements and Updates:** *Announcements and updates to include requests for information or topics for future agendas. No deliberation or action will take place on this item.*

**8. Public Comment:** *Public comment taken under this item may pertain to matters both on and off the agenda. The Chair may take public comment on a particular item on the agenda at the time it is discussed. Comments are to be made to the Board as a whole and not to individual commissioners*

**9. Adjournment (For Possible Action):**

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Posting locations: RTC, 1105 Terminal Way, Reno, NV, RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com), State website: <https://notice.nv.gov/>