

**REGIONAL TRANSPORTATION COMMISSION  
CITIZENS MULTIMODAL ADVISORY COMMITTEE  
MEETING MINUTES  
WEDNESDAY February 1, 2023**

**MEMBERS PRESENT**

Dennis Colling  
Benjamin Miller  
David Giacomini  
Sue-Ting Chene  
Jeff Bonano

Vince Harris  
Greg Newman  
Paul Hewen  
Lindsey Costello, Chair

**CMAC MEMBERS ABSENT**

Michael May  
Damien Cole

Ann Silver, Vice Chair  
Majima Mayuko

**RTC STAFF**

Dan Doenges  
Jim Gee  
Susi Trinidad

Graham Dollarhide  
Xuan Wang  
Lolita Davis

**CMAC GUEST**

Jessica Rutherford

**ITEM 1. ROLLCALL/CALL TO ORDER**

The Citizens Multimodal Advisory Committee (CMAC) meeting was conducted as a Zoom Webinar. The meeting was called to order at 5:33 p.m. by the Chair, Lindsey Costello.

**ITEM 2. APPROVAL OF AGENDA**

The agenda was approved as submitted.

**ITEM 3. PUBLIC COMMENT**

There were no comments given.

**ITEM 4. APPROVAL OF THE NOVEMBER 2, 2022, MEETING MINUTES**

The CMAC December 7, 2022, meeting minutes were approved as submitted.

**ITEM 5. PROVIDE FEEBACK AND ACKNOWLEDGE RECEIPT OF A REPORT ON FISCAL YEAR 2023 TRANSIT OPTIMIZATION PLANS STRATEGIES (TOPS) RECOMMENDED SERVICE CHANGES**

James Gee, RTC Service Planning/Innovation Manager, gave a presentation report on fiscal year 2023 Transit Optimization Plans Strategies (TOPS) recommended service changes. A copy of the presentation is on file at the RTC Metropolitan Planning Department.

Dennis Colling made a motion to acknowledge receipt of a report on fiscal year 2023 Transit Optimization Plans Strategies (TOPS) recommended service changes.

Paul Hewen seconded.

The motion carried unanimously.

**ITEM 6. RECOMMEND APPROVAL OF THE TRANSPORTATION ALTERNATIVES (TA) SET-ASIDE PROGRAM GUIDANCE AND APPLICATION**

Graham Dollarhide, RTC Senior Technical Planner, gave a presentation on the Transportation Alternatives (TA) Set-Aside Program Guidance and Application. A copy of the presentation is on file at the RTC Metropolitan Planning Department.

Greg Newman asked how many applications are expected and who are the applicants that usually apply. Graham Dollarhide, RTC Senior Technical Planner, responded five applications were received during the last process and each were within guidelines and received funding. Dan Doenges, RTC Director of Planning, stated the amount sub-allocated to our region is typically small so a couple of years are usually open to apply, i.e. 2023/2024, to allow applicants to possibly plan ahead or do phase projects. The applicants are typically local entities such as the Washoe County, City of Reno, City of Sparks, the Reno Bike Project, and Safe Routes to School.

Greg Newman made a motion for the approval of the Transportation Alternatives (TA) Set-Aside Program Guidance and Application.

Ben Miller seconded.

The motion carried unanimously.

**ITEM 7. DISCUSSION AND RECOMMENDATION REGARDING PROPOSED TASKS FOR THE FY 2024-2025 UNIFIED PLANNING WORK PROGRAM (UPWP)**

Graham Dollarhide, RTC Senior Technical Planner, briefed the committee on the FY 2024-2025 Unified Planning Work Program (UPWP) which documents major transportation planning activities and funding sources for each year. It is a federally required document and must be developed by the local Metropolitan Planning Organization (MPO). RTC is currently gathering input. Feedback from

local jurisdictions and the CMAC/TAC advisory committees will be considered prior to the recommended draft program for the upcoming cycle. Several possible projects for the program; updates to the Regional Transportation Program (RTP) and Regional Transportation Improvement Program (RTIP), a regional freight study, a regional travel characteristic study and a travel demand model calibration.

Lindsey Costello, Chair, commented that she would like to see the regional freight study and travel demand model with focus on USA Parkway. Dan Doenges, RTC Director of Planning, commented that the model has been expanded to coordinate with the City of Fernley, even though they are outside of the metropolitan planning area, to capture travel impacts. Xuan Wang, RTC Senior Technical Planner, manages the models and stated the regional travel characteristic study is a survey to see how people travel in the region on a daily basis. It will include the City of Fernley and the area around the I-80 Corridor to understand how people travel around the TRI Center in Storey County. USA Parkway is included in the model as an external station.

Jeff Bonano made a motion to approve the recommendations made by the CMAC committee members towards the proposed tasks of the described FY 2024-2025 Unified Planning Work Program (UPWP).

Dennis Colling seconded.

The motion carried unanimously.

#### **ITEM 8. RTC/RIDE/ACCESS STAFF ITEMS**

Graham Dollarhide, RTC Senior Technical Planner, updated the committee that an amendment to the RTIP and RTP was approved by the Board. The amendment added an auxiliary lane between W. McCarren Boulevard and Keystone Avenue, which added capacity and triggered an air quality analysis. The project passed federal requirements for air quality.

#### **ITEM 9. PUBLIC COMMENT**

There were no public comments.

#### **ITEM 10. ADJOURNMENT**

The meeting adjourned at 6:22 p.m.