

**REGIONAL TRANSPORTATION COMMISSION (RTC)
REGIONAL ROAD IMPACT FEE (RRIF)
TECHNICAL ADVISORY COMMITTEE**

Meeting Minutes

Thursday, December 9, 2021

Members Present:

Brian Stewart, Regional Transportation Commission

Dan Doenges, Regional Transportation Commission

Jim Rundle, City of Sparks

John Krmpotic, Private Sector

Jon Ericson, City of Sparks

Kraig Knudsen, Private Sector

Larry Chesney, Washoe County

Mike Mischel, City of Reno

Mitchell Fink, Washoe County

Shelley Read, City of Sparks

Members Absent:

Alex Velto, City of Reno

Kelly Mullin, City of Reno

Randy Walter, Private Sector

Ted Erkan, Private Sector

RTC Staff:

Blaine Petersen

Lee Anne Olivas

Dale Keller

Stephanie Haddock

Hannah Yue

Yeni Russo

Jelena Williams

Guests:

Carl Savely

Item 1: Call to Order

The meeting was called to order at 8:33a.m. Roll call was taken to ensure there was a quorum.

Item 2: Public Comment

There were no public comments received.

Item 3: Approval of Agenda

The agenda was approved as presented.

Item 4: Approval of the August 26, 2021 Meeting Minutes

The August 26, 2021 Meeting Minutes were approved as presented.

Item 5.1: 7th Edition RRIF General Administrative Manual (GAM) and the RRIF Capital Improvement Plan (CIP) local government adoption status

Dale Keller, with the RTC Engineering Department, gave a presentation (see Attachment A) to brief the committee on the local government adoption status of the 7th Edition RRIF GAM and RRIF CIP. Dale presented the current adoption schedule listing presentation dates to the Capital Improvement Advisory Committee (CIAC) and governing body of each participating local government. Each of the local government's CIAC recommended approval of the 7th Edition Update. The anticipated implementation date for the 7th Edition Fees is January 31, 2022.

Mike Mischel, with the City of Reno, clarified that the Reno City Council only requires one reading or presentation of the RRIF Update; therefore, the item should be adopted by resolution at the January 12, 2021 meeting.

There was discussion on the following suggestions expressed by the CIAC members for future RRIF updates:

1. Add granularity to the Development Types in Fee Schedule.
2. Concerns with the increase number of VMTs and urban sprawl.
3. Explore different Development Unit for Single Unit Residential (“Dwelling”).
4. Explore using TMRPA Tier Areas as RRIF Service Areas.

The committee will further discuss and explore these topics at forthcoming RRIF TAC meetings.

Item 5.2: RRIF revenue collected and RRIF Capital Improvement Plan (CIP) expenditures

Dale Keller gave a presentation (see Attachment B) on the RRIF revenue collected and RRIF CIP expenditures in the last five (5) fiscal years. The total revenue collected from the payment of fees for both the north and south service areas in the last five (5) fiscal years total \$25,927,882. The total RRIF expenditures spent in the last five (5) fiscal years for both the north and south service areas total \$20,479,957.

The ending fund balance at June 30, 2020, is \$18,350,504. The RTC plans to drawdown on this ending fund balance for two future large capacity projects; Sky Vista Parkway Widening Project (\$14,300,000 – North Service Area) and Steamboat Parkway Improvements (\$4,500,000 – South Service Area).

Dale noted that with the switch to the 7th Edition, the small intersection projects were removed from the CIP.

Item 5.3: RRIF Offset Waiver Agreements and Offset-Eligible Improvements constructed by developers

Dale Keller gave a presentation (see Attachment C) on the RRIF Offset Waiver Agreements. Dale explained that during the update to the 5th Edition of the RRIF GAM and RRIF CIP, the program moved from the Capital Contribution Front Ending Agreements (CCFEAs) to the RRIF Waiver Agreements on March 2, 2015. RRIF Waivers are Offset-Eligible costs equal to or less than the overall impact fee owed for that development type. RRIF Waivers must be used within the development of record. The fees are grandfathered in at the RRIF rates existing the date the agreement is executed. RRIF Waivers are expressed in dollar amounts not credits.

To date, the RTC has issued Offset Waivers to the following developments: Logistic Center 395 Phase 2, North Valleys Commerce Center, Pioneer Meadows, Village South Mountaingate, and Kiley Ranch North-Rising Tides. There are currently four (4) RRIF Offset Waiver agreements in the works.

Jon Ericson, with the City of Sparks, requested the table on the presentation slide depicting “Current RRIF Offset Waiver Agreements” also show the development of record Anticipated Fees versus the Anticipated Waivers. Dale responded he will add a column to the table listing the Anticipated Fees.

Item 6: Member Items

Dale mentioned the meetings will continue with the hybrid virtual and in person options. There will be further discussion at upcoming meetings to hear the members opinion or preferences on these options.

Item 7: Public Comment

There were no public comments received.

Item 8: Adjournment

There being no further business, the meeting adjourned at 9:26 a.m.

Respectfully Submitted,

Yeni Russo