



**REGIONAL TRANSPORTATION COMMISSION  
TECHNICAL ADVISORY COMMITTEE  
MEETING AGENDA**

**Thursday, November 4, 2021 at 9:00 am  
Regional Transportation Commission  
1<sup>st</sup> Floor Conference Room  
1105 Terminal Way, Reno NV 89502**

- I. The RTC 1<sup>st</sup> Floor Conference Room is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1.800.326.6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to RTC Metropolitan Planning at 775-348-0480. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).
- II. This meeting will be televised live and replayed on RTC's YouTube channel at: [bit.ly/RTCWashoeYouTube](https://bit.ly/RTCWashoeYouTube).
- III. The Technical Advisory Committee (TAC) has a standing item for accepting public comment on topics relevant to the RTC TAC that are not included on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. For specific items on the TAC agenda, public comment will be taken at the time the item is discussed. Individuals providing public comment will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the TAC as a whole and not to individual members.
- IV. The TAC may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**ITEM 1** Approval of Agenda (*For Possible Action*)

**ITEM 2** Public Comment - *please read paragraph III. near the top of this page*

**ITEM 3** Approval of the October 7, 2021 Meeting Minutes (*For Possible Action*)

**ITEM 4** Provide Feedback and Acknowledge Receipt of a Presentation on the Transit Optimization Plan Strategies (TOPS) (*For Possible Action*)

**ITEM 5** Acknowledge Receipt of a Presentation on the Mt. Rose Highway Corridor Study (*For Possible Action*)

**ITEM 6** Acknowledge Receipt of a Presentation on the Electric and Alternative Fuel Vehicle Infrastructure and Advanced Mobility Plan (*For Possible Action*)

**ITEM 7** Development Updates (*Informational Only*)

**ITEM 8** Member Items

- |                   |                                       |
|-------------------|---------------------------------------|
| a) City of Reno   | b) Reno-Tahoe Airport Authority       |
| c) City of Sparks | d) FHWA                               |
| e) Washoe County  | f) Air Quality Management Div. (AQMD) |
| g) NDOT           | h) TMRPA                              |
| i) WCSD           | j) Reno-Sparks Indian Colony (RSIC)   |

**ITEM 9** Agenda Items for Future TAC Meetings *(For Possible Action)*

**ITEM 10** RTC Staff Items *(Informational Only)*

**ITEM 11** Public Comment - *please read paragraph III. near the top of this page*

**ITEM 12** Adjournment *(For Possible Action)*

*The Committee may take action on any item noted for possible action*

**REGIONAL TRANSPORTATION COMMISSION  
TECHNICAL ADVISORY COMMITTEE**

**Meeting Minutes  
Thursday, October 7, 2021**

**TAC Members Present**

Kurt Dietrich	City of Reno Public Works
Kelly Mullin	City of Reno Community Development
Amber Sosa, Vice Chair	City of Sparks Engineering Services
Mitchell Fink	Washoe County Community Services
Ian Crittenden	City of Sparks Community Services
Chris Tolley	Truckee Meadows Regional Planning Agency
Lissa Butterfield	Reno-Tahoe Airport Authority
Julee Olander, Chair	Washoe County Community Services

**RTC Staff**

Rebecca Kapuler	Nancy Mues
Stephanie Haddock	Jacqueline Maldonado
Jelena Williams	Bill Thomas
Mark Maloney	Jim Gee

**TAC Guest**

Dora Martinez, CMAC

The Technical Advisory Committee meeting was conducted as a Hybrid Meeting. The meeting was called to order at 9:04 a.m. by the Chair, Julee Olander.

**ITEM 1. APPROVAL OF AGENDA**

The agenda was approved as submitted.

**ITEM 2. PUBLIC COMMENT**

There were no public comments.

**ITEM 3. APPROVAL OF THE SEPTEMBER 2, 2021 MEETING MINUTES**

The TAC September 2, 2021, meeting minutes were approved as submitted.

**ITEM 4. ACKNOWLEDGE RECEIPT OF A PRESENTATION ON THE RENO INTERNATIONAL AIRPORT LANDSIDE OPERATIONS STUDY**

Lissa Butterfield, RTAA gave a presentation on the Reno International Airport Landside Operations Study. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department.

Bill Thomas, RTC Executive Director requested of the Reno International Airport Landside Operations (RTAA) Study, the point of vulnerability at Plumb Lane and at Wooster High School be looked at. Lissa Butterfield, RTAA stated the there is a transit route loop road that goes to baggage claim and at Terminal Way there are shuttles, taxi's, rental cars which, go the exact same direction. Bill Thomas, RTC Executive Director asked of the charging stations at the Reno Airport and the right-of-way for the study. Lissa Butterfield, RTAA stated potential electric charging stations will be expanding. Lissa Butterfield, RTAA also stated the RTAA is looking into increasing the right-of-way and a sky bridge is also being looked into for pedestrian walkways.

Chris Tolley made a motion to acknowledge receipt of a presentation on the Reno International Airport Landside Operations Study.

Kelly Mullin seconded.

The motion carried unanimously.

**ITEM 5. PROVIDE FEEDBACK AND ACKNOWLEDGE RECEIPT OF A REPORT ON THE PROPOSED PROVISIONAL JANUARY 2022 RTC RIDE, RTC ACCESS, AND RTC FLEXRIDE SERVICE CHANGES**

Jim Gee, RTC Service Planning and Innovation Manager gave presentation on the report on the Proposed Provisional January 2022 RTC RIDE, RTC ACCESS and RTC FlexRide service changes. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department.

Amber Sosa, Vice Chair made a motion to provide feedback and acknowledge receipt of a report on the Proposed Provisional January 2022 RTC RIDE, RTC ACCESS and RTC FlexRide service changes.

Mitchell Fink seconded.

The motion carried unanimously.

**ITEM 6. DEVELOPMENT UPDATES**

Kelly Mullin, City of Reno gave development updates on multi-family projects for the City of Reno.

**ITEM 7. MEMBER ITEMS**

There were no member items.

**ITEM 8. AGENDA ITEMS FOR FUTURE TAC MEETINGS**

There were no agenda items given.

**ITEM 9. RTC STAFF ITEMS**

There were no RTC staff items.

**ITEM 10. PUBLIC COMMENT**

Dora Martinez, Citizens Multimodal Advisory Committee (CMAC) gave a public comment on the RTAA to look into the ADA compliant for their projects. She commented on the reducing of the route changes and she mentioned the Washoe County Chambers and requested to have their double door entrance unlocked at meetings.

**ITEM 11. ADJOURNMENT**

The meeting adjourned at 10:00 a.m.



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

**MEETING DATE:** November 4, 2021

**AGENDA ITEM 4**

To: Technical Advisory Committee

From: Michael Dulude  
Senior Technical Transit Operations Planner

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**RECOMMENDED ACTION**

Provide feedback and acknowledge receipt of a presentation on the Transit Optimization Plan Strategies (TOPS).

**BACKGROUND AND DISCUSSION**

The FY 2022-2026 Transit Optimization Plans Strategies (TOPS) was previously known as RTC's Short-Range Transit Plan (SRTP). This document is the operating and capital business plan to guide transit service delivery over the next five years. The RTC typically updates the TOPS every three to five years. The last SRTP was approved by the RTC Board in May 2017.

On May 21, 2021, the Board approved staff recommendations for the Executive Director to enter into a contract with Transportation Management & Design (TMD) to perform the TOPS update. The contract was finalized and the Notice to Proceed was issued on July 1, 2021. A project kick-off meeting was held on July 14, 2021. The current project schedule is:

- October – Initial Public Outreach (delayed due to strikes)
- November – Committee Meetings: CMAC (3<sup>rd</sup>) & TAC (4<sup>th</sup>) and Board Presentation (19<sup>th</sup>)
- January – Public Review of Draft TOPS Recommendations
- February/March – Board Approval of Final TOPS Recommendations
- March/April – Final TOPS Document

This report includes current and future planning activities and public outreach events.



**REGIONAL TRANSPORTATION COMMISSION**

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Metropolitan Planning Organization of Washoe County, Nevada

**MEETING DATE:** November 4, 2021

**AGENDA ITEM 5**

To: Technical Advisory Committee

From: Kevin Verre  
Assistant Chief, Multi-Modal and Program Development  
Nevada Department of Transportation (NDOT)

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**RECOMMENDED ACTION**

Acknowledge receipt of a presentation on the Mt. Rose Highway Corridor Study

**BACKGROUND AND DISCUSSION**

The Mt. Rose Corridor Plan will define a vision for future Mt. Rose Highway corridor improvements from Veteran's Parkway to Douglas Fir Drive. As fast-paced development has occurred along Mt. Rose Highway, numerous requests and concerns have been received by NDOT and other agencies for enhancements to the corridor. In addition, this segment of highway forms a transition from an urban setting on the east to a more suburban and rural feel on the west. Mt. Rose Highway also serves as a primary travel route from Reno to Incline Village and the Lake Tahoe North Shore, resulting in a mixture of local commuters and tourists utilizing the roadway.

Through this Corridor Plan, NDOT, in conjunction with local agencies such as the Washoe County Regional Transportation Commission (RTC), City of Reno, and Washoe County, as well as the general public, will develop a long-term vision on functionality and philosophy in which new enhancements should accommodate.



**REGIONAL TRANSPORTATION COMMISSION**

*Metropolitan Planning • Public Transportation & Operations • Engineering & Construction*

Metropolitan Planning Organization of Washoe County, Nevada

**MEETING DATE:** November 4, 2021

**AGENDA ITEM 6**

To: Technical Advisory Committee

From: James Weston  
Senior Technical Planner

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**RECOMMENDED ACTION**

Acknowledge receipt of a presentation on the Electric and Alternative Fuel Vehicle Infrastructure and Advanced Mobility Plan.

**BACKGROUND AND DISCUSSION**

Staff will provide an update on the final report. The purpose of this plan is to address existing electric and alternative fuel vehicle infrastructure needs in the area as well as to best prepare for continued advances in mobility technology, including the following:

- Systems planning for autonomous and connected transportation infrastructure
- Systems planning and engineering services for autonomous transit infrastructure
- Traffic analysis for micromobility systems and projects
- Systems planning for electric and hydrogen fuel cell charging infrastructure
- Traffic analysis relating to safety of these proposed systems.