



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

MEETING DATE: May 21, 2021

AGENDA ITEM 4.15

From: Mark Maloney, Director of Public Transportation and Operations

RECOMMENDED ACTION

Approve an agreement with Transportation Management & Design Inc., (TMD) for the Transit Optimization Plan Strategies (TOPS) study in an amount not-to-exceed \$239,430.

BACKGROUND AND DISCUSSION

The FY 2022-2026 Transit Optimization Plan Strategies (TOPS) is RTC’s operating and capital program to guide transit delivery over the next 5-year period. The RTC typically updates the TOPS every five years. The last TOPS was approved by the Board in March 2017.

A Request for Proposals (RFP) was issued December 1, 2020. RTC received two proposals on January 28, 2021. The proposers were Transportation Management & Design, Inc. (TMD) and Kimley-Horn. A four-person evaluation committee comprised of RTC staff members evaluated and rated proposals.

TMD scored highest with 281.75 out of 300 points possible for cost, technical evaluation and interview. Kimley-Horn scored 260.75 points. Scores and costs are shown in the table below.

Proposer	Total Score	Cost
TMD	281.75	\$239,430
Kimley-Horn	260.75	\$228,935

With Board approval of the recommendation to award to TMD, RTC plans to begin work on the project July 2021. The consultant will seek input from the Board at a meeting later this year. Staff will provide project updates in the Public Transportation Monthly Report and present a final draft of the TOPS and recommendations to the Board early spring 2022.

FISCAL IMPACT

Funding for this project is included in the FY 2022 budget.

PREVIOUS BOARD ACTION

Nov 20, 2020 Authorized a Request for Proposals (RFP) for the selection of Professional Services for the 2022-2026 Transit Optimization Plan (TOP.)

ATTACHMENT(S)

- A. Professional Services Agreement with Transportation Management and Design, Inc.