



LOCATION:

Meeting via teleconference/Zoom only pursuant to NRS 241.023 and Emergency Directive 006.

DATE Sept. 18, 2020
TIME 9:00 a.m.

**REGIONAL TRANSPORTATION COMMISSION
OF WASHOE COUNTY
BOARD MEETING AGENDA**

Meeting via teleconference/Zoom only pursuant to NRS 241.023 and Emergency Directive 006.

The meeting may be viewed live on RTC's YouTube channel at:

bit.ly/RTCWashoeYouTube

PUBLIC NOTICE

I. Pursuant to Section 1 of Governor Steve Sisolak's Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate has been suspended. Pursuant to Section 3 of Directive 006, the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada has likewise been suspended. Pursuant to Section 5 of Directive 006, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended.

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. Individuals providing public input will be limited to three minutes. Members of the public may provide public comment and also comment on Agenda Items without being physically present at the meeting by submitting their comments via online Public Comment Form (<https://www.rtcwashoe.com/about/contact/contact-form/>), or by emailing their comments to: rtcpubliccomments@rtcwashoe.com. Public commenters may also leave a voicemail at (775) 335-0018. **Comments received prior to 4:00 p.m. on September 17, 2020, will be entered into the record.**

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

IV. To access the supporting materials for the meeting, please click here: [Meeting Materials](#). In addition, a member of the public may request supporting materials electronically from Denise Thompson at the following email address: dthompson@rtcwashoe.com.

V. The RTC appreciates the public's patience and understanding during these difficult and challenging circumstances

****ROLL CALL****

PLEDGE OF ALLEGIANCE TO THE FLAG

1. APPROVAL OF AGENDA *(For Possible Action)*

2. PUBLIC INPUT

2.1 Public Input - *please read paragraph II near the top of this page*

2.2 Accept the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees *(For Possible Action)*

3. CONSENT ITEMS

Minutes

3.1 Approve the minutes of the August 20, 2020, meeting *(For Possible Action)*

Engineering

3.2 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*

- 3.3 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report *(For Possible Action)*
- 3.4 Acknowledge receipt of the Lemmon Valley project monthly progress report *(For Possible Action)*

Public Transportation/Operations

- 3.5 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*
- 3.6 Approve the establishment of transit performance standards for RTC's microtransit (FlexRIDE) services *(For Possible Action)*

Planning

- 3.7 Acknowledge receipt of the monthly Planning Activity Report *(For Possible Action)*

Administration

- 3.8 Acknowledge receipt of the monthly Procurement Activity Report *(For Possible Action)*
- 3.9 Approve addition of new language to RTC Personnel Rules: Open Communication; Solicitation Prohibited; Employee Bulletin Board; Use of Tobacco or Smoking Products; Outside Employment; Discipline; Computer Purchase Program and Anonymous Reporting System. Approve modification to Personnel Rules 3.9 Corrective Procedure and 3.10 Appeals. Approve the deletion of RTC Management Policies: Employee Open Door (P-8); Complaints and Commendations (P-9); No Solicitation (P-10); No Smoking (P-19); Disciplinary Action (P-23); Computer Purchase Program (P-39) and Anonymous Reporting (P-47). Approve modification to RTC Management Policy Employee Telecommuting (P-41) *(For Possible Action)*

Procurement and Contracts

- 3.10 Approve a Professional Services Agreement (PSA) with HDR Engineering Inc. in an amount not to exceed \$82,498.00 for consulting services on the Electric and Alternative Fuel Vehicle Infrastructure and Advanced Mobility Plan; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 3.11 Approve the agreement with Spare Labs Inc. in an amount not-to-exceed \$99,000 to provide microtransit software services; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 3.12 Approve Amendment No. 1 to the existing Professional Services Agreement (PSA) between the RTC and Headway Transportation, LLC (Headway) for the design of the Center Street Cycle Track Project in the amount of \$2,937,450 for a new not to exceed amount of \$3,033,400; authorize the RTC Executive Director to execute the amendment *(For Possible Action)*
- 3.13 Approve Change Order (CO) No. 18 in the amount of \$10,707 for changes to the project scope associated with removing minor paving scope, adjusting loading zone related signage, changes to the irrigation system at the North Virginia Street roundabout, and clarification to the risk register on the Virginia Street Bus RAPID Transit (BRT) Extension Project; authorize the RTC Executive Director to execute CO No. 18 *(For Possible Action)*

Inter-Agency Agreements

- 3.14 Approve the subrecipient agreement with the Board of Regents, Nevada System of Higher Education, on behalf of the University of Nevada, Reno for management of the Automatic Road Feature Extraction from State-Owned Mobile LiDAR Data for Traffic Safety Analysis and Evaluation project; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 3.15 Approve the Property Acceptance Agreement between the RTC and University of Nevada, Reno which provides terms to the completion of monument located within the center of the roundabout constructed as part of the Virginia Street Bus RAPID Transit Extension Project that will ultimately be owned and maintained by the University; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*

- 3.16 Approve a Cooperative Agreement in the amount of \$150,000 with the UNR Civil Engineering Department for the UNR Pavement/Materials Program; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

Right-of-Way

- 3.17 Approve the attached Resolution of Condemnation authorizing RTC's legal counsel to commence condemnation proceedings to acquire a permanent easement on the parcel known as APN 012-341-28 from James Paul Nuss and Kristine H. Nuss, Trustees of The Nuss Family Trust dated 04.21.2017 as to an undivided 25% interest, and Kristine H. Nuss, a married woman as her sole and separate property as to an undivided 75% interest., necessary to construct the TE Spot 9, Package 2 Project (*For Possible Action*)

~END OF CONSENT AGENDA~

4. PUBLIC HEARINGS

4.1 **Public hearing - no earlier than 9:05 a.m. Time Certain:**

Discussion and recommendation to approve the January 2021 RTC RIDE Service Adjustment, currently scheduled for January 2, 2021, including extension of the RTC RAPID - Virginia Line to the University of Nevada, Reno (UNR), elimination of the UNR – Midtown Direct temporary route, and miscellaneous time adjustments.

1. Staff presentation
2. Public input
3. Recommendation to approve the January 2021 RTC RIDE Service Adjustment, currently scheduled for January 2, 2021, including extension of the RTC RAPID - Virginia Line to the University of Nevada, Reno (UNR), elimination of the UNR – Midtown Direct temporary route, and miscellaneous time adjustments (*For Possible Action*)

5. METROPOLITAN PLANNING ORGANIZATION (MPO)

- 5.1 Receive a report and provide direction on the Eagle Canyon Extension Alignment Alternatives and Planning and Environmental Linkages (PEL) Study (*For Possible Action*)

6. DIRECTOR REPORTS

- 6.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*
- 6.2 **FEDERAL REPORT** - *no action required*
- 6.3 **NDOT** Monthly updates/messages from NDOT Director Kristina Swallow – *no action required*

7. LEGAL MATTERS (*For Possible Action*)

Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

8. PUBLIC INPUT - *please read paragraph II near the top of this page*

9. MEMBER ITEMS

10. ADJOURNMENT (*For Possible Action*)

Pursuant to Section 3 of Directive 006, the requirements contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada has likewise been suspended. Current posting locations:

RTC website: www.rtcwashoe.com, State website: <https://notice.nv.gov/>