

**Regional Transportation Commission
TECHNICAL ADVISORY COMMITTEE**

**STATEMENT OF PURPOSE, OBJECTIVES, AND PROCEDURES
(Effective August 2020)**

I. STATEMENT OF PURPOSE

The purpose of the Regional Transportation Commission Technical Advisory Committee (TAC) is to provide recommendations to the Regional Transportation Commission on policy and issues and projects relative to public transportation, the regional street and highway system, pedestrian and bicycle facilities, and multimodal transportation planning within Washoe County. The TAC provides a forum for integrated regional transportation planning. The Technical Advisory Committee will address transportation issues and questions developed in the process of planning, evaluating, and implementing regional transportation improvements.

II. OBJECTIVES

1. Provide review and comment on the development of a comprehensive, coordinated, and continuing planning process for the transportation system within Washoe County including, but not limited to, the Unified Planning Work Program (UPWP).
2. Provide review and comment on regional transportation planning documents including, but not limited to, the Regional Transportation Plan, Regional Transportation Improvement Program (RTIP), the Short Range Transit Plan (SRTP), and transportation area and corridor studies.
3. Provide review and comment on regional transportation planning and development issues raised by the Regional Transportation Commission and/or local governments within Washoe County.
4. Provide review and comment on the prioritization and proposed expenditure of funds for regional transportation projects including gas tax and Federal Aid-funded projects. Prioritization will be based upon a number of criteria including evaluation of air quality impacts.

III. PROCEDURES

1. Technical Advisory Committee meetings will be scheduled monthly, although they will be held on an as-needed basis. A special TAC meeting may be called at other times to address important or time sensitive issues. The regular meetings shall be held at 9:00 a.m. on the first Thursday of each month.

2. Committee membership shall consist of 14 members, 13 voting members and 1 non-voting member, with 7 members constituting a quorum. Technical Advisory Committee membership is comprised of the following individuals or their designated representatives:
 - A. Engineering and Capital Projects Division Director, Washoe County Community Services Department
 - B. Planning and Development Division Director, Washoe County Community Services Department
 - C. Director, City of Reno Public Works
 - D. Director, City of Reno Community Development
 - E. City Engineer, City of Sparks
 - F. City Planner, City of Sparks
 - G. Assistant Director, Nevada Department of Transportation
 - H. Planning & Research Program Manager, Federal Highway Administration (Non-voting member)
 - I. Director, Reno-Tahoe Airport Authority
 - J. District II Engineer, Nevada Department of Transportation
 - K. Director, Washoe County Health District – Air Quality Management Division
 - L. Director, Truckee Meadows Regional Planning Agency
 - M. Chief Facilities Management Officer, Washoe County School District
 - N. Director, Reno-Sparks Indian Colony Planning Department
3. The Chair of the Technical Advisory Committee shall be elected from the three local governments on a rotating basis. The Vice Chair shall become the next Chair. Elections shall occur in July of each year.

The term of office for Chair and Vice Chair shall be one year, effective after elections occur.
4. The RTC Director of Planning and/or his or her designee shall attend all Technical Advisory Committee meetings. The RTC Director Team shall review all Technical Advisory Committee meeting agendas and shall attend meetings as necessary. RTC shall provide secretarial and staff support to the Committee.
5. Agendas and supporting materials will be mailed or delivered monthly to Committee members no later than the Friday before each meeting.
6. The TAC may periodically send representatives to the Commission and other advisory committees.