



LOCATION:

WASHOE COUNTY COMMISSION CHAMBERS
1001 E. 9th Street, Bldg. A, Reno

DATE Sept. 20, 2019
TIME 9:00 a.m.

**REGIONAL TRANSPORTATION COMMISSION
OF WASHOE COUNTY
BOARD MEETING AGENDA**

I. The Washoe County Commission Chamber is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Denise Thompson at 775-348-0400 and you will receive a response within five business days. Supporting documents may also be found on the RTC website: www.rtcwashoe.com.

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. The RTC Chairman may permit public input to be taken at the time a specific agenda item is discussed. Individuals providing public input will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the Board as a whole and not to individual commissioners.

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

****ROLL CALL****

PLEDGE OF ALLEGIANCE TO THE FLAG

1. APPROVAL OF AGENDA *(For Possible Action)*

2. PUBLIC INPUT

- 2.1 Public Input - *please read paragraph II near the top of this page*
- 2.2 Accept the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees *(For Possible Action)*

3. CONSENT ITEMS

Minutes

- 3.1 Approve the minutes of the August 16, 2019, meeting *(For Possible Action)*

Engineering

- 3.2 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*

Public Transportation/Operations

- 3.3 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*

Planning

- 3.4 Acknowledge receipt of the monthly Planning Activity Report *(For Possible Action)*
- 3.5 Approve the recommended appointment and alternate appointments to the Citizens Multimodal Advisory Committee (CMAC):

- Jillian Keller (Term through June 2022)
- Mike Soszynski (Alternate)
- Mauricio Urias (Alternate)

Administration

- 3.6 Acknowledge receipt of the monthly Procurement Activity Report (*For Possible Action*)
- 3.7 Approve amendments to RTC Management Policy P-13 – Procurement, Contracting and Contract Administration, effective October 1, 2019 (*For Possible Action*)

Procurement and Contracts

- 3.8 Approve an amendment to the existing Task Order #1 under the Master Services Agreement with CA Group, Inc. for design services related to the Bus Stop Improvement and Connectivity Program 19-01 Project in the amount of \$76,440 for a new not-to-exceed amount for \$518,145, and an amendment to the Master services Agreement to reflect the increased not-to-exceed amount; authorize the RTC Executive Director to execute the amendments (*For Possible Action*)
- 3.9 Approve Task Order #2 under the Master Services Agreement with CA Group, Inc. for design services and optional engineering during construction for the Bus Stop Improvement and Connectivity Program for the 2020 construction season in an amount not-to-exceed \$580,865 and an amendment to the Master Services Agreement to reflect the increased not-to-exceed amount; authorize the RTC Executive Director to execute the task order and amendment (*For Possible Action*)
- 3.10 Approve a Professional Services Agreement (PSA) with Headway Transportation, LLC, to provide preliminary traffic operations analysis for the Center Street Cycle Track Project in an amount not-to-exceed \$95,950; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.11 Approve a Professional Services Agreement (PSA) with Jacobs Engineering Group, Inc. (“Jacobs”) as the selected firm to provide Engineering Professional Services for the Lemmon Drive Capacity Project in an amount not to exceed \$2,661,932; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.12 Approve a Professional Services Agreement (PSA) with Nichols Consulting Engineers, CHTD (“NCE”) to provide design services and optional engineering during construction for the Reno Consolidated 20-01 – Mayberry Drive, California Avenue, and First Street Project in an amount not to exceed \$913,830; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.13 Approve a Professional Services Agreement (PSA) with Westwood Professional Services, Inc. (“WPS”) to provide design services and optional engineering during construction for the TE Spot 9 – Package 1 Project in an amount not to exceed \$250,102; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.14 Approve a Professional Services Agreement (PSA) with Kimley-Horn & Associates to provide design services and engineering during construction for the TE Spot 9 – Package 2 Project in an amount not to exceed \$273,718, authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.15 Approve the award and agreement with Trane US Inc. to provide heating, ventilation, and air conditioning (HVAC) preventive maintenance services, for a term of two years with three, one-year renewal options; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

Inter-Agency Agreements

- 3.16 Approve a Cooperative Highway Agreement with the Nevada Department of Transportation (NDOT) for the final plans, specifications and costs estimates for Phase 1 of the Pyramid Highway/US 395 Connector Project (Phase 1) in the amount of \$1,500,000; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

Resolutions of Condemnation

- 3.17 Approve a Resolution of Condemnation authorizing RTC's legal counsel to commence condemnation proceedings to acquire the full fee acquisition of the parcel known as APN 007-183-13 from JRK Investments, LLC, a Nevada limited liability company, necessary to construct the Virginia Street Bus Rapid Transit Extension Project *(For Possible Action)*

~END OF CONSENT AGENDA~

4. PUBLIC HEARINGS

4.1 **Public hearing - no earlier than 9:05 a.m. Time Certain:**

Discussion and recommendation to approve the resolution adopting the Federal Fiscal Year (FFY) 2020-2024 Regional Transportation Improvement Program (RTIP) and the Self Certification for the metropolitan transportation planning process

1. Staff presentation
2. Public input
3. Approve the resolution adopting the Federal Fiscal Year (FFY) 2020-2024 Regional Transportation Improvement Program (RTIP) and the Self Certification for the metropolitan transportation planning process *(For Possible Action)*

5. DIRECTOR REPORTS

5.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*

5.2 **FEDERAL REPORT** - *no action required*

5.3 **NDOT** Monthly updates/messages from NDOT Director Kristina Swallow – *no action required*

6. PUBLIC TRANSPORTATION AND OPERATIONS

6.1 Acknowledge receipt of the report on RTC RIDE Service Expansion Discussions; direct Staff accordingly *(For Possible Action)*

7. ENGINEERING

7.1 Acknowledge receipt of the Virginia Street Bus Rapid Transit (BRT) Extension monthly progress report *(For Possible Action)*

8. METROPOLITAN PLANNING ORGANIZATION (MPO)

8.1 Acknowledge receipt of the NDOT Spaghetti Bowl Project monthly progress report and provide input accordingly *(For Possible Action)*

9. GENERAL ADMINISTRATION *(For Possible Action)*

9.1 **Legal Issues** - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

10. PUBLIC INPUT - *please read paragraph II near the top of this page*

11. MEMBER ITEMS

12. ADJOURNMENT *(For Possible Action)*