



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning · Public Transportation & Operations · Engineering & Construction


Metropolitan Planning Organization of Washoe County, Nevada

May 20, 2019

AGENDA ITEM 3.17

TO: Regional Transportation Commission

FROM: Amy Cummings, AICP/LEED AP
Director of Planning, Deputy
Executive Director



Lee G. Gibsen, AICP
Executive Director

SUBJECT: Cooperative Agreement Cooperative Agreement No. PR195-19-804 between the Nevada Department of Transportation and the Regional Transportation Commission

RECOMMENDATION

Approve Cooperative Agreement No. PR195-19-804 for Fiscal Year 2020 between the Nevada Department of Transportation (NDOT) and the Regional Transportation Commission (RTC) for federal planning (PL) funds; authorize the RTC Executive Director to execute the agreement.

SUMMARY

Federal PL funds are the funding source for the majority of activities in the Unified Planning Work Program (UPWP), which RTC adopts biennially. The UPWP identifies the planning studies, such as the Regional Transportation Plan and other corridor studies, which the agency undertakes to support the metropolitan transportation planning process. In order to receive funding for the UPWP, the RTC must enter into a cooperative agreement with NDOT. Both the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) provide PL funds for transportation planning in metropolitan areas.

Cooperative Agreement No. PR195-19-804 is an annual agreement that identifies the amount of federal PL funds for that fiscal year. The FY 2020 federal funding is estimated at \$1,746,080.71. When approved, this agreement will become effective July 1, 2019.

ADDITIONAL BACKGROUND

The UPWP documents the major transportation planning activities to be undertaken each fiscal year and the funding sources necessary to support these activities. Federal regulations require the Regional Transportation Commission (RTC) develop and approve the UPWP as the Metropolitan Planning Organization (MPO) for the region. The UPWP is developed in coordination with the RTC Annual Budget, incorporating the major objectives, revenues and expenses identified in the budget. The attached agreement outlines the anticipated amount of federal PL funds for FY 2020.

The annual agreement uses estimated funding/carry forward amounts and will be amended once apportionments are released and true allocations are determined.

At the January 18, 2013, meeting, the Board also approved a Memoranda of Understanding (MOU). The MOU became effective with FFY 2013 and all parties to the agreement must agree to any modifications in writing. Participants in the agreement include FHWA, FTA, NDOT, RTC of Southern Nevada, RTC Washoe, Carson Area Metropolitan Organization (CAMPO) and Tahoe Regional Planning Agency (TRPA). The MOU includes the transferring of FTA PL funds to FHWA; establishes a 95/5 matching fund ratio for all federal PL funds; outlines responsibilities for FHWA, FTA, and NDOT with regard to the Consolidated Planning Grant Program.

ADVISORY COMMITTEE(S) RECOMMENDATION

There are no advisory committee recommendations pertaining to this agenda item.

Attachment

COOPERATIVE AGREEMENT

This Agreement is made and entered into this ___ day of _____, 2020, by and between the STATE OF NEVADA, acting by and through its Department of Transportation, hereinafter called the DEPARTMENT, and the Regional Transportation Commission of Washoe County, hereinafter called the MPO.

The undersigned signatory Metropolitan Planning Organization (MPO) hereby commits to complete during State Fiscal Year (FY) starting July 1, 2019, and ending June 30, 2020, the Unified Planning Work Program (UPWP) as approved and is incorporated herein by this reference and made an express part of this agreement.

All of the obligations, duties, terms and conditions set forth in the Cooperative Agreement NM113-16-804 and executed with effective dates of October 1, 2016, to September 30, 2020, between the MPO and the DEPARTMENT are incorporated herein by this reference as part of this UPWP Agreement for State Fiscal Year 2020.

The federal letter of approval from the Nevada Division of the Federal Highway Administration (FHWA) and Federal Transit Administration that approves the UPWP covering the time period July 1, 2019, through June 30, 2020, is incorporated herein by this reference and made an express part of this agreement.

The MPO agrees to comply with FHWA matching requirements for "Consolidated Planning Grant" funds obligated and encumbered against this UPWP. This UPWP obligates and encumbers only these following federal funds: FHWA – Metropolitan Planning (PL), 95/5 (federal/local). All local match funds are to be provided from non-federal sources.

Subject to availability of funds this FY, UPWP funds encumbered by the DEPARTMENT include, but may not exceed the following:

The estimated amount of federal funds for FY 2020 is One Million Seven Hundred Forty-Six Thousand and Eighty and 71/100 Dollars (\$1,746,080.71). Reimbursement of these funds will begin when the funds are made available to the DEPARTMENT. When federal funds become available the agreement will be amended. The estimated amount of local match to be paid by the MPO is Ninety-One Thousand Eight Hundred Ninety-Eight and 98/100 Dollars (\$91,898.98).

Should the MPO expend funds in excess of those federal funds actually encumbered for FY 2020 against this UPWP, those costs shall be borne solely by the MPO.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written

Regional Transportation Commission
of Washoe County

State of Nevada, acting by and through its
DEPARTMENT OF TRANSPORTATION

Name (Print)

Director

Approved as to Legality & Form:

Title (Print)

Deputy Attorney General

Approved as to Form:

Attorney