



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning · Public Transportation & Operations · Engineering & Construction

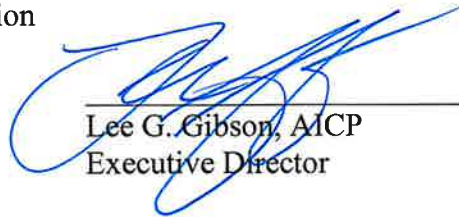
Metropolitan Planning Organization of Washoe County, Nevada

March 15, 2019

AGENDA ITEM 3.8

TO: Regional Transportation Commission

FROM: Rob Reeder
Administrator Security/Safety



Lee G. Gibson, AICP
Executive Director

SUBJECT: Contract Amendment with Allied Universal Protection Service, LP, dba Allied Universal Security Services and the exercising of Option Year One

RECOMMENDATION

Authorize the RTC Executive Director to exercise Option Year One under the contract with Universal Protection Service, LP, dba Allied Universal Security Services (Allied Universal) for security services, and approve an amendment that increases the compensation under the contract for Option Year One to \$789,452, and the compensation for Option year two to \$812,371.

SUMMARY

The RTC awarded a 3-year contract for armed and unarmed security services, after hours patrol and alarm response to Allied Universal on June 1, 2016. The contract award followed a competitive bid process. Since the contract award, Allied Universal has provided satisfactory services as measured against numerous performance indicators (examples include service expense, risk management issues, the number of complaints and compliments, quality and accuracy of reports and required documentation). The initial term of the contract is from July 25, 2016, through June 30, 2019 (3 years). The RTC also has the option to renew the contract for two (2) one (1) year extensions. Since implementation of the contract, the RTC has experienced the need to increase security staffing by 4108.49 hours during both Option Years One and Two. This increase in security staffing has resulted in the need to amend the contract to provided additional compensation to Allied Universal for both Option Years One and Two.

The initial costs under the three-year contract, the initial proposed costs for Option Years One and Two, as well as the increased costs contemplated by the proposed amendment for Option Years One and Two are set forth below:

Initial Contract Amounts

Year 1	Year 2	Year 3	3 Year Total	Option 1	Option 2
\$634,624.00	\$652,923.07	\$671,794.66	\$1,959,341.73	\$691,462.51	\$711,454.23
<u>Additional Costs Under Amendment</u>				\$97,989.00	\$100,916.77
<u>Total</u>				\$789,452.00	\$812,371.00

This Agenda Item does not approve the exercise of Option Year 2. RTC staff may request the approval of the exercise of Option Year 2 through a separate Agenda Item presented to the Board for consideration on a future date.

FISCAL IMPACT

Funding for Option Year One, including the increased hours of service is included in the FY 2020 budget.

PREVIOUS ACTIONS BY BOARD

June 1, 2016: Award of security services contract to Allied Universal Security Services (RTC RFP16-8)

ADDITIONAL BACKGROUND

There has been provision of security services at our Transit Centers for over 19 years (first with CitiCenter, then Centennial Plaza and 4th Street Station). Security services are essential to providing an environment which secure and safe for our Passengers and for the protection of RTC facilities.

ADVISORY COMMITTEE(S) RECOMMENDATION

There are no advisory committee recommendations pertaining to this report.

Attachments

AMENDMENT NO. 1
AGREEMENT
BETWEEN
REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY
AND
UNIVERSAL PROTECTION SERVICE, LP

The Regional Transportation Commission of Washoe County (“RTC”) and Universal Protection Service, LP, dba Allied Universal Security Services, formerly AlliedBarton Security Services LLC (“CONTRACTOR”), entered into an agreement on July 25, 2016 (“Agreement”). This amendment is dated and effective as of March 15, 2019.

RECITALS

WHEREAS, the parties have determined that there is a need to amend the Pricing Schedules for Option Year One and Option Year Two in Exhibit A of the Agreement to increase the hours of service to be provided by CONTRACTOR; and

WHEREAS, Option Year One will be amended to increase the total Hours of Service by 4,108.89 hours; and

WHEREAS, Option Year Two will be amended to increase the total Hours of Service by 4,108.89 hours; and

WHEREAS, the increases in the Hours of Service are in-line with previously authorized increases to the Hours of Services for the last year of the Agreement.

NOW, THEREFORE, in consideration of the mutual promises of the parties and other good and valuable consideration, the parties do agree as follows:

1. The Pricing Schedules for Option Year One and Option Year Two in Exhibit A of the Agreement shall be replaced in their entirety with the amended Pricing Schedules attached hereto.
2. RTC shall pay CONTRACTOR for services provided pursuant to, and in an amount not to exceed, the amended Pricing Schedules. CONTRACTOR will invoice for services upon completion. The total not-to-exceed cost of scheduled services for Option Year One and Option Year Two is included in the amended Pricing Schedules.
3. CONTRACTOR will provide the services pursuant to schedules approved by RTC’s Project Manager. Any changes to the schedules must be approved in advance by RTC’s Project Manager.
4. RTC may at any time, by written order, request changes to add additional services or optional route patrols or route supervision pursuant to Section IV(2) of the Agreement.

5. CONTRACTOR shall submit invoices to accountspayable@rtcwashoe.com. RTC's payment terms are 30 days after the receipt of the invoice. Simple interest will be paid at the rate of half a percent (0.5%) per month on all invoices approved by RTC that are not paid within thirty (30) days of receipt of the invoice.
6. All other provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment.

APPROVED AS TO LEGALITY AND FORM:

Adam Spear, RTC Director of Legal Services

REGIONAL TRANSPORTATION COMMISSION
OF WASHOE COUNTY

By _____
Lee G. Gibson, AICP, Executive Director

UNIVERSAL PROTECTION SERVICE, LP,
dba ALLIED UNIVERSAL SECURITY SERVICES

By _____
Tammy Nixon, Regional Vice President

OPTION - YEAR ONE – Revised Pricing Schedule with Increased Hours

CENTENNIAL PLAZA SCHEDULE	HOURS OF SERVICE	RATE PER HOUR	COST
Armed Guard-Regular Rate	8,631	\$23.77	\$205,158.87
Armed Guard-Holiday Rate	144	\$35.65	\$5,133.60
Unarmed Guard-Regular Rate	0	\$20.60	\$0
Unarmed Guard-Regular Holiday	0	\$30.90	\$0
Site Supervisory- Regular Rate	0	\$31.69	\$0
Site Supervisory-Holiday rate	0	\$47.53	\$0
Total Centennial Plaza	8,775		\$210,292.47
4th STREET STATION SCHEDULE			
Armed Guard-Regular Rate	20,048	23.77	\$476,540.96
Armed Guard-Holiday Rate	336	35.65	\$11,978.40
Unarmed Guard-Regular Rate	188	20.60	\$3,872.80
Unarmed Guard-Regular Holiday	0	30.90	\$0
Site Supervisory- Regular Rate	1,956	31.69	\$61,985.64
Site Supervisory-Holiday rate	48	47.53	\$2,281.44
Total 4th Street Station	22,576		\$556,659.24
SCHEDULED (BOTH LOCATIONS)			TOTAL COST
Facility Patrol Stops	\$10.00	6 per shift	\$21,900.00
After Hour Alarm Responses	\$25.00	2 per month	\$600.00
TOTAL SCHEDULED SERVICE			\$789,451.71
OPTIONAL SERVICES			
Optional Route Patrols (Hourly Rate)		\$23.77	
Optional Route Supervision (Hourly Rate)		\$31.69	

OPTION - YEAR TWO – Revised Pricing Schedule with Increased Hours

CENTENNIAL PLAZA SCHEDULE	HOURS OF SERVICE	RATE PER HOUR	COST
Armed Guard-Regular Rate	8,631	\$24.48	\$211,286.88
Armed Guard-Holiday Rate	144	\$36.72	\$5,287.68
Unarmed Guard-Regular Rate	0	\$21.22	\$0
Unarmed Guard-Regular Holiday	0	\$31.82	\$0
Site Supervisory- Regular Rate	0	\$32.64	\$0
Site Supervisory-Holiday rate	0	\$48.96	\$0
Total Centennial Plaza	8,775		\$216,574.56
4th STREET STATION SCHEDULE			
Armed Guard-Regular Rate	20,048	\$24.48	\$490,775.04
Armed Guard-Holiday Rate	336	\$36.72	\$12,337.92
Unarmed Guard-Regular Rate	188	\$21.22	\$3,989.36
Unarmed Guard-Regular Holiday	0	\$31.82	\$0
Site Supervisory- Regular Rate	1,956	\$32.64	\$63,843.84
Site Supervisory-Holiday rate	48	\$48.96	\$2,350.08
Total 4th Street Station	22,576		\$573,296.24
SCHEDULED (BOTH LOCATIONS)			TOTAL COST
Facility Patrol Stops	\$10.00	6 per night	\$21,900.00
After Hour Alarm Responses	\$25.00	2 per month	\$600.00
TOTAL SCHEDULED SERVICE			\$812,370.80
OPTIONAL SERVICES			
Optional Route Patrols (Hourly Rate)		\$24.48	
Optional Route Supervision (Hourly Rate)		\$32.64	