



**LOCATION:**

**WASHOE COUNTY COMMISSION CHAMBERS**  
**1001 E. 9<sup>th</sup> Street, Bldg. A, Reno**

**DATE June 15, 2018**  
**TIME 9:00 a.m.**

**REGIONAL TRANSPORTATION COMMISSION**  
**OF WASHOE COUNTY**  
**BOARD MEETING AGENDA**

I. The Washoe County Commission Chamber is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Denise Thompson at 775-348-0400. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. The RTC Chairman may permit public input to be taken at the time a specific agenda item is discussed. Individuals providing public input will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the Board as a whole and not to individual commissioners.

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**\*\*ROLL CALL\*\***

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**1. APPROVAL OF AGENDA** *(For Possible Action)*

**2. PUBLIC INPUT**

- 2.1 Public Input - *please read paragraph II near the top of this page*
- 2.2 Accept the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees *(For Possible Action)*

**3. CONSENT ITEMS**

*Minutes*

- 3.1 Approve the minutes of the May 21, 2018, meeting *(For Possible Action)*
- 3.2 Approve the minutes of the April 20, 2018, meeting *(For Possible Action)*
- 3.3 Approve the minutes of the April 20, 2018, workshop *(For Possible Action)*

*Engineering*

- 3.4 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*
- 3.5 Acknowledge receipt of the SouthEast Connector monthly progress report *(For Possible Action)*

*Public Transportation/Operations*

- 3.6 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*
- 3.7 Approve the Selection Committee's recommendations to award and fund five of the 5310 project proposals using Enhanced Mobility of Seniors & Individuals with Disabilities – Section 5310 Program Funding; provide additional direction accordingly *(For Possible Action)*
- 3.8 Acknowledge receipt of a report on advertising on passenger shelters *(For Possible Action)*

*Planning*

- 3.9 Acknowledge receipt of the monthly Planning Activity Report *(For Possible Action)*
- 3.10 Approve the recommended appointments/reappointments, including alternates, to the Citizens Multimodal Advisory Committee (CMAC) with terms through June 2021 *(For Possible Action)*:

*Finance and Administration*

- 3.11 Acknowledge receipt of the monthly Procurement Activity Report *(For Possible Action)*
- 3.12 Authorize the Executive Director to bind annual insurance coverage effective July 1, 2018, for automobile liability, general liability, public officials' errors and omissions (E&O), property, earthquake/flood, crime, cyber, pollution liability, social engineering, fiduciary liability, employment practices liability and workers' compensation; and approve the RTC's continued membership in the Nevada Public Agency Insurance Pool and Public Agency Compensation Trust *(For Possible Action)*
- 3.13 Approve amendments to RTC Management Policy P-13 – Procurement, Contracting and Contract Administration, effective July 1, 2018 *(For Possible Action)*
- 3.14 Adopt RTC Management Policies regarding (1) Acquisition of Real Property, (2) Settlement Authority (Non-Contract Related Claims), (3) Delegation of Authority, and (4) Interlocal or Cooperative Agreements, effective July 1, 2018 *(For Possible Action)*
- 3.15 Approve recommended modification of the RTC Personnel Rule 3.7 (1, 4 and 6) *(For Possible Action)*

*Procurement and Contracts*

- 3.16 Approve a Professional Services Agreement (PSA) with Jacobs Engineering Group Inc. as the selected firm for the Engineering Professional Services for the Preliminary Design of the Sun Valley Boulevard Corridor Project in the amount of \$1,550,000; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 3.17 Approve an amendment to the CMAR Pre-Construction Agreement with Sierra Nevada Construction Inc. (SNC) to allow the RTC to negotiate and enter into an early work Construction Agreement with SNC for the Virginia Street Bus RAPID Extension Project; authorize the Executive Director to execute the amendment. The early work consists of utility relocation on S. Virginia St. from Plumb Lane to Liberty Street *(For Possible Action)*
- 3.18 Approve Amendment #1 to the RTC RIDE Operations and Maintenance of Fixed-Route Services Contract with MV Transportation, Inc., which deletes Section 202(B)(4) as required to comply with new federal laws and regulations related to background checks and hiring standards; authorize the RTC Executive Director to execute the amendment *(For Possible Action)*
- 3.19 Approve the Request for Proposal (RFP) for the South Meadows Multimodal Transportation Study *(For Possible Action)*
- 3.20 Authorize the Executive Director to negotiate and execute a contract for legal services with the law firm of Woodburn and Wedge, in substantially the form presented to the Commission, prior to the expiration of the current contract between the firm and the RTC *(For Possible Action)*
- 3.21 Authorize the Executive Director to amend the contract for specialized legal services with the law firm of Thompson Coburn, LLP, in order to extend the term of the contract for up to one year *(For Possible Action)*
- 3.22 Authorize the Executive Director to amend the contract for specialized legal services with the law corporation of Zev E. Kaplan, Ltd., in order to extend the term of the contract for up to one year *(For Possible Action)*
- 3.23 Approve the FY 2019 Shared Work Program with the Truckee Meadows Regional Planning Agency (TMRPA) *(For Possible Action)*

**~END OF CONSENT AGENDA~**

#### **4. PUBLIC HEARINGS**

##### **4.1 Public hearing - no earlier than 9:05 a.m. Time Certain:**

Discussion and recommendation to approve suggested alignment of RTC ACCESS service hours with the requirements of the American's with Disabilities Act (ADA) and expand the Washoe Senior Ride (WSR) Taxi Bucks Program.

1. Staff presentation
2. Public input
3. Recommendation to approve suggested alignment of RTC ACCESS service hours with the requirements of the American's with Disabilities Act (ADA) and expand the Washoe Senior Ride (WSR) Taxi Bucks Program *(For Possible Action)*

#### **5. DIRECTOR REPORTS**

5.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*

5.2 **FEDERAL REPORT** - *no action required*

5.3 **NDOT** Monthly updates/messages from NDOT Director Rudy Malfabon – *no action required*

#### **6. ENGINEERING**

6.1 Acknowledge receipt of a 4<sup>th</sup> Street/Prater Way monthly progress report *(For Possible Action)*

6.2 Approve the proposed FY 2019 Program of Projects (POP); authorize the RTC Chair to execute the Interlocal Cooperative Agreement (ICA) between Washoe County, City of Reno, City of Sparks, and the RTC to implement the POP *(For Possible Action)*

#### **7. METROPOLITAN PLANNING ORGANIZATION (MPO)**

7.1 Receive a report on the proposed amendment to the 2040 Regional Transportation Plan (RTP) *(No Action Required)*

#### **8. GENERAL ADMINISTRATION** *(For Possible Action)*

8.1 Review Executive Director Lee Gibson's performance as it pertains to the proper duties of the position and accomplishments of Fiscal Year (FY) 2018 Goals and adjust compensation accordingly *(For Possible Action)*

8.2 **Legal Issues** - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

**9. PUBLIC INPUT** - *please read paragraph II near the top of this page*

#### **10. MEMBER ITEMS**

**11. ADJOURNMENT***(For Possible Action)*