

**REGIONAL TRANSPORTATION COMMISSION
TECHNICAL ADVISORY COMMITTEE**

Meeting Minutes

Wednesday, May 2, 2018

Attendees

Daniel Inouye	Washoe County Health District-Air Quality Management Division
Kevin Verre	Nevada Department of Transportation
Jae Pullen	Nevada Department of Transportation District II
Steve Bunnell, Chair	City of Reno Community Development
Jon Ericson	City of Sparks
Clara Lawson	Washoe County Public Works
Kelly Mullin	Washoe County Community Development
Adam Searcy	Washoe County School District
Chris Tolley	Truckee Meadows Regional Planning Agency
Scott Carey	Reno-Sparks Indian Colony
Lissa Butterfield	Reno-Tahoe Airport Authority

RTC Staff

Dan Doenges	Rebecca Kapuler
Mark Maloney	Scott Miklos
Julie Masterpool	Stephanie Haddock
Amy Cummings	Jelena Williams
Lauren Ball	Jacqueline Maldonado

Guests

Genevieve Parker, RBP	Amber Sosa, COS
Roger Markesen, SRTS	Brian Cason, COS

The Committee met in the First Floor Conference Room, 1105 Terminal Way, Reno, Nevada. The meeting was called to order at 9:02 a.m. by the Chair, Steve Bunnell.

ITEM 1. APPROVAL OF AGENDA

The agenda was approved as submitted.

ITEM 2. PUBLIC COMMENT

There were no public comments given.

ITEM 3. APPROVAL OF THE APRIL 4, 2018 MEETING MINUTES

The minutes of the TAC meeting April 4, 2018, were approved with corrections.

ITEM 4. 1-11 NORTHERN NEVADA ALTERNATIVES ANALYSIS

Kevin Verre, NDOT gave a presentation on the 1-11 Northern Nevada Alternatives Analysis and on the evaluation of the corridor options between Las Vegas and I-80, including on an updated Planning Environmental Linkages (PEL) document. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. He then asked if there were any questions.

Jon Ericson made a motion to acknowledge receipt of the presentation on the 1-11 Northern Nevada Alternatives Analysis.

Kelly Mullin seconded.

The motion carried unanimously.

ITEM 5. DRAFT FY 2019 REGIONAL TRANSPORTATION COMMISSION (RTC) BUDGET

Jon introduced Brian Cason from City of Sparks Planning Division.

Stephanie Haddock, RTC Director of Finance announced the new RTC Financial Manager, Jelena Williams and briefed the committee on the draft FY 2019 RTC budget process which, will be presented to the CMAC also and comments from the committees will be presented to the RTC Board at their meeting on May 21, 2018 at 1:30 p.m. to 4:30 p.m. at the Washoe County Complex. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. She then asked if there were any questions.

A discussion on the RRIFF waivers which, are issued for future development agreements and a discussion on the sales tax increase and public transit continued. Dan Inouye suggested reducing fuel use.

Scott Carey made a motion to acknowledge receipt of the presentation on the draft FY 2019 RTC budget.

Clara Lawson seconded.

The motion carried unanimously.

ITEM 6. RTC TRANSPORTATION ALTERNATIVES (TA) SET-ASIDE PROGRAM PROJECTS FOR FEDERAL FISCAL YEARS (FFY) 2019 AND 2020

Rebecca Kapuler, RTC Planner gave a presentation on the RTC TA Set-Aside Program Projects for FFY 2019 and 2020. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. She then asked if there were any questions.

The committee discussed the TA Set-Aside applications and the TA Set-Aside Budget FFY 2019. Kevin suggested the applicants not to under fund to meet the obligations of the projects.

Jon had concerns to support the bike share program and asked to reduce RTC's amount to \$119,000 and to consider other alternatives in funding the bike share pilot program, with the safety and policing concerns. The Chair, Steve Bunnell agreed.

Amy Cummings, RTC Director of Planning stated outreach and education was included in the RTC Washoe, Transit Division TA Set-Aside budget for identifying other potential problems and safety concerns. A discussion followed on the safety concerns of the bike share program.

The committee discussed the scalable TA Set-Aside Program projects, the outreach and helmet campaign specifically.

Genevieve Parker, Reno Bike Project, Roger Markesen, WCSD Safe Routes to School, Amber Sosa, City of Sparks and Mark Maloney, RTC Transit Division gave presentations on the TA Set-Aside program projects for their respective applications.

The committee continued to discuss all of the TA Set-Aside Program projects and the funds available for FFY 2019.

Scott Carey made a motion to acknowledge receipt of the TA Set-Aside Program projects for FFY 2019 with the modifications (see attachment).

Jon seconded.

The motion carried unanimously.

Rebecca presented the TA Set-Aside Program projects for budget FFY 2020.

The committee requested quarterly updates be given on the TA Set-Aside Program projects. The committee discussed the FFY 2020 funds available to be distributed evenly.

Clara made a motion to acknowledge receipt of the TA Set-Aside Program projects for FFY 2020 as proposed with any remaining funds to be distributed proportionately to the city of Reno and City of Sparks construction projects.

Jon seconded.

The motion carried unanimously.

ITEM 7. REGIONAL ROAD IMPACT FEE (RRIF) GENERAL OVERVIEW

July Masterpool, RTC Engineering Manager gave a presentation on the Regional Road Impact Fee (RRIF) general overview. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. She then asked if there were any questions.

Jae asked about zone changes within the next 10 years and the interim improvements. Julie stated the RRIF program will have upcoming updates usually on a two to three year basis. A discussion continued on VMTs and the RRIF. Julie stated RTC is in the process of the 6th Edition RRIF Program update based on the 2040 RTP.

A motion to acknowledge receipt of the RRIF general overview was made.

The motion carried unanimously.

ITEM 8. DEVELOPMENT UPDATES

Jon gave updates for the City of Sparks, C Street garage construction and mentioned the Victorian Theater will reopen in September.

ITEM 9. MEMBER ITEMS

Dan Inouye announced the recommendation Ozone Standard attainment for Nevada (exception, portions of Clark County) has met the standard which, is evaluated every year.

Lissa Butterfield stated the Reno-Tahoe Airport Authority Master Plan meetings are underway.

Jae gave updates for NDOT construction projects on 395 North and I-80 and Keystone Avenue project.

Chris Tolley, TMRPA announced a senior survey is on their website: www.tmrpa.org/seniorsurvey for the regional plan update.

Jon announced the new Veteran's housing called Battle Born is underway.

ITEM 10. AGENDA ITEMS FOR FUTURE TAC MEETINGS

Dan Doenges informed the TAC that there would be an update on the project development for WCSD schools in June.

RTC STAFF ITEMS

Amy Cummings, RTC Planning Director announced the RTC Board meeting is now on Monday's starting on May 21, 2018, at 1:30 p.m.

ITEM 11. PUBLIC COMMENT

There was no public comment.

ITEM 12. ADJOURNMENT

The meeting adjourned at 11:24 a.m.

TA Set-Aside Budget FFY 2019

Agency/Project Description	Total Cost	TA Set-Aside Funds	Local Match
<p>City of Sparks: A portion of the Regional Trail along the Sun Valley Diversion is failing between Kiley Pkwy, Sparks Blvd and Panama Dr. The current pathway is constructed with pavers and the surface is buckling and eroding. The path was recently closed to maintain pedestrian safety. This project would rehabilitate the pathway with a concrete section to fix the failed area while also making it more durable for continued future use and longevity. The entire section is approximately 3,200' long and complete rehabilitation is expected in phases. This is phase 1. Match is 5%.</p>	\$ 150,000	\$ 142,500	\$ 7,500
<p>Regional Transportation Commission, Transit Division : Transit integration with bikeshare, bikeshare education/outreach, and bike helmet outreach campaign in conjunction with bikeshare. Match is 5%.</p>	\$ 149,433	\$ 141,961	\$ 7,472
<p>Reno Bike Project: Major Taylor Program (MTP) is a cycling physical education and safety program through a partnership with the WCSD. Services at-risk teenagers. The 2019 enrollment goal is 245 youths with at least 65 % (160 students) graduating from the program. Match is 5%.</p>	\$ 61,983	\$ 58,884	\$ 3,099
<p>Washoe County School District, Safe Routes to School: Non-infrastructure program will include a) a pilot bicycle education program for K-8 WCSD students; b) pedestrian education programs which include distribution of safety incentives, guest speakers for school assemblies, school champion stipends, and bicycle and pedestrian education materials including materials to create and implement new programs to increase bicycle, pedestrian, and traffic safety as well as increase the number of students walking and bicycling to school. Match is 8.63%.</p>	\$ 51,061	\$ 46,654	\$ 4,407
Total	\$ 412,477	\$ 390,000	\$ 22,477
TA Set-Aside Funds Available for FFY 2019		\$390,000	
Difference		\$ 0	