REGIONAL TRANSPORTATION COMMISSION (RTC)
REGIONAL ROAD IMPACT FEE (RRIF)
TECHNICAL ADVISORY COMMITTEE

Meeting Minutes
Thursday, June 25, 2015

Members Present:

Amy Cummings, Regional Transportation Commission

Art Sperber, City of Sparks Planning Commission

Bill Gall, City of Reno Community Development

Clara Lawson, Washoe County Public Works

Julie Masterpool for Jeff Hale, Regional Transportation Commission

John Martini, City of Sparks Public Works

Kraig Knudsen, Private Sector

Steve Bunnell, City of Reno Public Works

Ted Erkan, Private Sector

Members Absent:

Doug Coffman, City of Reno Planning Commission

Jess Traver, Private Sector

Jim Rundle, City of Sparks Community Development

Paul Kelly, Washoe County Development Review

Randy Walter, Private Sector

Roger Edwards, Washoe County Planning Commission

Steve Bunnell, City of Reno Public Works

RTC Staff:

Bessie Wooldridge   Lee Anne Olivas

Marchon Miller

The meeting was called to order at 2:03pm.

Item 1: Approval of Agenda

The Agenda was approved unanimously.

Item 2: Public Comment

There was no response to the call for public comment.

Item 3: Approval of the April 23, 2015 Meeting Minutes

The April 23, 2015 Meeting Minutes were approved unanimously.

Item 4: RRIF Credit Extension Update

Julie Masterpool discussed the latest events regarding RRIF GAM Amendment No. 1 that would allow for credit extensions. On May 26, 2015, the City of Sparks approved GAM Amendment No. 1. On May 27, 2015, it went before the City of Reno where they did not take any action. They requested further discussion on the topic. Julie noted some of the Council's comments and questions included items such as what is the benefit to the taxpayers if credits are extended, what is the financial impact, why ten years, and what effect it would have on other funding sources such as the RRIF and Street and Highway Program.

Julie discussed the next steps for getting the amendment approved by the City of Reno. The item will be scheduled to go back to the Council in August, most likely late August. Jess Travers from BANN plans to meet with the Reno Council members. An RTC Board meeting may also be scheduled to revisit the item so the Board can be updated on the status of the amendment.

There was discussion about equity issues and the public benefiting from the improvements already built by private development. There was also discussion about over-issuance of credits in the past, i.e., more credits being issued than could be used by the developer.

The committee asked what happens if the City of Reno doesn't approve RRIF GAM Amendment No. 1. The credits will start expiring in 2016, but the GAM is approved so nothing else will be affected. That led into discussion about whether or not credit holders should be notified that their credits will be expiring and if they are, how are the notified? The committee decided it was best to wait to see what Reno decides and then notify all credit holders of the outcome.

Julie stated she received a public comment from Carl Savely via email because he was unable to attend the meeting. Julie read the comment aloud for the record. Carl's comment stated, "I want to provide a comment in hope it that might help some of the Reno City Council members better understand why the extension is appropriate. An important fact that it seems to me the overlooked is that the City and its residents and visitors have already received the benefit of the regional road improvements that were constructed for which credits were earned. Approving the credit extension merely provides an opportunity for the City and its residents to participate financially in the regional road improvements that as of to date have been used without any investment by the community. Thank you for the opportunity to provide a comment."

Item 5: Public Comment
There was no response to the call for public comment.

Item 6: Member Items
There was discussion about when the committee will meet again. At this point, there isn't a lot to discuss. Once there is decision made by the City of Reno on GAM Amendment No. 1, the committee will meet to determine next steps, if any are necessary. Also, the committee will meet when there's a request to add a project to the CIP list. Therefore, there will not be a July or August RRIF TAC Meeting. Once the next date is determined, a meeting invitation will be sent out to everyone.

Julie Masterpool asked everyone to review the draft CCFEA Amendment (RRIF Credit Extension) and let her know if there are any comments. Julie also noted that RRIF TAC members will be notified when the Reno Council Meeting date is determined (most likely late August) for the Credit Extension discussion and if an RTC Board Meeting is scheduled to further discuss the item.

The committee also discussed the ability to move around funds on the line items in the CIP if it appears one area may not be used and another line item will need additional funds. There was a general consensus that the funding per line should be flexible so fees will not need to be re-calculated every time there is a new request. Julie stated that she would check with the RRIF Consultant to confirm administration of the CIP.

Julie asked if anyone had experienced any issues with the new credit automation system. Marchon Miller noted that the City of Sparks was experiencing some challenges with their GIS mapping today, but they were working on getting it corrected. Julie stated there have been some minor hiccups since the system launched, but overall, everything is working very well.

Clara asked if the developers like deferrals. The City of Reno isn't doing deferrals, but City of Sparks and Washoe County are. Ted Erkan stated that the general feedback is everyone likes it, but it doesn't make much difference if the developer has credits. Deferrals for TMWA and sewer connection fees affect the developers more.

Item 8: Adjournment
There being no further business, the meeting adjourned at 2:51pm.

Respectfully Submitted,
Lee Anne Olivas