

**REGIONAL TRANSPORTATION COMMISSION
CITIZENS MULTIMODAL ADVISORY COMMITTEE
Meeting Minutes**

Wednesday, March 7, 2018

CMAC Members Present

Harvey Katz	Thomas Petersen
Chun (Alan) Chao	Laura Azzam
Jeff Bonano	Molly O'Brien, Chair
Sigurd Jaunarajs	Mark Tadder
Mark Nichols, Vice-Chair	Dora Uchel
Kyle Smith	Gabrielle Enfield
Paul Malikowski	

CMAC Members Absent

Genevieve Parker	Mayuko Majima
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RTC Staff

Dan Doenges	Scott Miklos
Mark Maloney	Xuan Wang
Brian Stewart	Lauren Ball
David Carr	Jacqueline Maldonado

CMAC Guests

Lewis Lem, NDOT	Petra Fava, Ride Right
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The Citizens Multimodal Advisory Committee (CMAC) met in the RTC 1st Floor Conference Room, 1105 Terminal Way, Reno, Nevada. The meeting was called to order at 5:30 p.m. by the Chair, Molly O'Brien.

ITEM 1. APPROVAL OF AGENDA

The agenda was approved as submitted.

ITEM 2. PUBLIC COMMENT

There were no public comments given.

ITEM 3. APPROVAL OF THE FEBRUARY 7, 2018 MEETING MINUTES

The minutes of the CMAC meeting February 7, 2018 were approved as submitted.

ITEM 4. PARK AND RIDE LOT PLANNING IN THE RTC METROPOLITAN PLANNING AREA

Mark Maloney, RTC Operations Manager Public Transportation and Operations briefed the committee on the park and ride lot expansion of existing lots planning process. He then asked if there were any questions.

Kyle Smith asked about a possible Vista site for park and ride and also in inquiring with Tesla about their system for park and ride.

Mark Maloney stated Tesla is looking into a program and they currently are with a company Ride to Work and are using an existing parking structure in the Victorian Sparks area.

Thomas Petersen asked about the RTC VANPOOL funding and the expansion of the program.

Mark Maloney stated RTC VANPOOL currently has a contract with Enterprise and RTC provides funding to subsidize program.

Dan Doenges, RTC Planning Manager stated that the program receives funding through FHWA/NDOT, including Congestion Mitigation Air Quality (CMAQ) funds for air quality projects and Surface Transportation Block Grant (STBG) funds which, is a flexible funding for transportation related projects. He stated with the demand of the RTC VANPOOL, additional funding might be required to reallocate to the program.

Sigurd Jaunarajs made a motion to acknowledge the presentation on the Park and Ride Lot Planning in the RTC Metropolitan Area.

Kyle seconded.

The motion carried unanimously.

ITEM 5. 2015-2016 WASHOE COUNTY REGIONAL TRAVEL CHARACTERISTICS STUDY

Xuan Wang, RTC Senior Technical Planner gave a presentation on the 2015-2016 Washoe County Regional Travel Characteristics. A copy of the PowerPoint presentation is on file at the RTC Metropolitan Planning Department. She then asked if there were any questions and the committee had questions on the statistics of the three travel surveys. She stated the full report of the Washoe County Regional Travel Characteristics Study is on the RTC website www.rtcwashoe.com for review.

Lem Lewis, NDOT asked about the visitor survey and if the hotels and hotel-casinos data are separated in the survey. Xuan stated the visitor survey considers the hotels and hotel-casinos into two separate categories for the survey data collected.

Harvey Katz asked about how often the travel characteristics study is conducted and how the previous survey comparable to the current survey. Xuan stated the study is a similar study to the 2005-2006 and usually the studies are conducted every five to 10 years due to costs. She stated that depending on the model changes, data from previous models have different calibrating for comparisons. A discussion continued.

Mark Nichols, Vice-Chair asked about the RTC household travel survey (HHTS) GPS results consistency with the non-GPS survey results. Xuan stated the GPS components for the sampled household that were surveyed completed a diary for travel. The HHTS surveyed tend to under report therefore, a GPS Data Logger (DL) is given to report a GPS recording factor which, is applied to the other households without GPS components. A discussion continued on GPS data and the RTC's existing activity-based Travel Demand Model.

Thomas asked about the previous travel characteristic study in 2015, he had concerns with the current economy changes and with the different modes of transportation and new industries whether, the study is outdated. Xuan stated that the RTC's Travel Demand Model base year 2015 and the travel characteristics study which, was conducted in 2015-2016, data collected in 2015 and completed in 2016. She stated that an increase in employment will be an input to the model which, will also increase trips from home to work. A discussion followed.

Dan stated RTC plans are updated every four years under federal requirements as travel characteristics change overtime RTC works together with Truckee Meadows Regional Planning Agency (TMRPA) population and employment forecast which, updates every two years and is the most current data for updating our model for our plans.

Molly O'Brien, Chair stated that there are zones in the model and each of the zones changes can be updated in the model for travel characteristics. A discussion continued on the areas of the surveys.

Kyle asked about the releasing the data to the County and Universities for specific transit modeling. Xuan stated the data is provided for research purposes and a confidentiality agreement for privacy can be submitted or provide data by modifying and generalize specific locations for the HHTS privacy.

Mark Nichols, Vice-Chair made a motion to acknowledge the presentation on the RTC Washoe County Travel Characteristics Study.

Kyle seconded.

The motion carried unanimously.

ITEM 6. REPORTS

There was no discussion on the reports.

ITEM 7. MEMBER ANNOUNCEMENTS/AGENDA ITEMS FOR FUTURE CMAC MEETINGS

Laura Azzam requested an item on bicycle safety.

Mark Tadder requested an item on driver training on paratransit and transit.

Thomas announced pedestrian accidents awareness with the St. Patrick's Day, Saturday, March 17, 2018 and RTC's FREE Safe RIDE program from 4:00 p.m. until 2:00 a.m. on Sunday, March 18, 2018 and wished everyone a safe St. Patrick's Day.

Mark Nichols, Vice Chair and Harvey requested SEC updates.

Lauren Ball, RTC Public Information Officer stated a SEC Grand Opening is underway.

Brian Stewart, RTC Director of Engineering announced the SEC will complete end of June or early July 2018.

ITEM 8. RTC/RIDE/ACCESS STAFF ITEMS

There were no staff items presented.

ITEM 9. PUBLIC COMMENT

Lewis Lem, NDOT announced a planning study related to public transportation needs in the five County region. A discussion followed.

ITEM 10. ADJOURNMENT

The meeting adjourned at approximately 6:28 p.m.