



**LOCATION:**

**WASHOE COUNTY COMMISSION CHAMBERS**  
**1001 E. 9<sup>th</sup> Street, Bldg. A, Reno**

**DATE: Dec. 15, 2017**  
**TIME 9:00 a.m.**

**REGIONAL TRANSPORTATION COMMISSION  
OF WASHOE COUNTY  
BOARD MEETING AGENDA**

I. The Washoe County Commission Chamber is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Denise Thompson at 775-348-0400. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. The RTC Chairman may permit public input to be taken at the time a specific agenda item is discussed. Individuals providing public input will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the Board as a whole and not to individual commissioners.

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**\*\*ROLL CALL\*\***

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**SPECIAL RECOGNITIONS:**

Recognition of the RTC by the Food Bank of Northern Nevada for the 25<sup>th</sup> Annual Food for Fare program

**1. APPROVAL OF AGENDA** *(For Possible Action)*

**2. PUBLIC INPUT**

- 2.1 Public Input - *please read paragraph II near the top of this page*
- 2.2 Accept the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees *(For Possible Action)*

**3. CONSENT ITEMS**

*Minutes*

- 3.1 Approve the minutes of the November 17, 2017, meeting *(For Possible Action)*

*Engineering*

- 3.2 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*
- 3.3 Acknowledge receipt of the SouthEast Connector monthly progress report *(For Possible Action)*

*Public Transportation/Operations*

- 3.4 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*

*Planning*

- 3.5 Acknowledge receipt of the monthly Planning Activity Report *(For Possible Action)*

*Administration*

- 3.6 Acknowledge receipt of the monthly Procurement Activity Report *(For Possible Action)*

*Procurement and Contracts*

- 3.7 Acknowledge notification that the RTC made payment under the Deltek support and maintenance agreement for one year in an amount of \$81,431.26 pursuant to the evergreen clause in the Deltek agreement *(For Possible Action)*

- 3.8 Approve the purchase and installation of LED signs for the Lincoln Line Bus Rapid Transit (BRT) stations at a cost not to exceed \$139,760 *(For Possible Action)*
- 3.9 Approve a Professional Services Agreement (PSA) with Poggemeyer Design Group, Inc. for the Mill Street Complete Street project for design services and construction services in the amount of \$188,282; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 3.10 Authorize the Executive Director to negotiate and execute agreement with Trapeze Software Group, Inc., for the replacement of Wireless Local Area Network (WLAN) equipment at Villanova and Sutro garages at an estimated total project cost of \$90,096 *(For Possible Action)*
- 3.11 Approve a Professional Services Agreement (PSA) with Wood Rodgers, Inc. for the California Avenue and Keystone Avenue Interchange Enhancements project for design services in the amount of \$123,445; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*

#### *Inter-agency Agreement*

- 3.12 Approve Interlocal Cooperative Agreements (ICAs) for the Signal Timing 5 Project (Year 2) with the following agencies and authorize the RTC Chairman to execute the agreements:
  - RTC will reimburse the City of Reno up to \$50,000 for city staff assistance.
  - RTC will reimburse the City of Sparks up to \$25,000 for city staff assistance.
  - RTC will reimburse the University of Nevada, Reno up to \$200,000 for consultancy.*(For Possible Action)*

**~END OF CONSENT AGENDA~**

#### **4. DIRECTOR REPORTS**

- 4.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*
- 4.2 **FEDERAL REPORT** - *no action required*
- 4.3 **NDOT** Monthly updates/messages from NDOT Director Rudy Malfabon – *no action required*

#### **5. PUBLIC TRANSPORTATION AND OPERATIONS**

- 5.1 Acknowledge receipt of the FY 2017 Trip Reduction Program Report *(For Possible Action)*
- 5.2 Acknowledge receipt of a report on current and emerging transit labor issues and provide direction accordingly *(For Possible Action)*
- 5.3 Authorize the Executive Director to develop a Request for Proposals (RFP) for Intercity Bus Service at RTC owned transit facilities (Fourth Street Station and Centennial Plaza) *(For Possible Action)*

#### **6. ENGINEERING**

- 6.1 Acknowledge receipt of the 4<sup>th</sup> Street/Prater Way monthly progress report *(For Possible Action)*

#### **7. GENERAL ADMINISTRATION** *(For Possible Action)*

- 7.1 Receive a report on the FY 2017 Comprehensive Annual Financial Report (CAFR) for the Regional Transportation Commission of Washoe County (RTC); authorize staff to submit the document to the Nevada Department of Taxation *(For Possible Action)*
- 7.2 **Legal Issues** - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

#### **8. PUBLIC INPUT** - *please read paragraph II near the top of this page*

#### **9. MEMBER ITEMS**

#### **10. ADJOURNMENT** *(For Possible Action)*

**Posting locations:** Washoe Co. Admin. Bldg., 1001 E. 9th St., Reno, NV; RTC, 1105 Terminal Way, Reno, NV; 4<sup>th</sup> STREET STATION, 200 E. 4th St., Reno, NV; CENTENNIAL PLAZA, Victorian Square, Sparks, NV; Sparks City Hall, 431 Prater Way, Sparks, NV; Reno City Hall, 1 E. First St., Reno, NV; Incline Village General Imp. Dist., 893 Southwood Blvd., Incline Village, NV; area press & media via fax; RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com), State website: <https://notice.nv.gov/>