



## LOCATION

Regional Transportation Center  
2050 Villanova Drive, Reno

DATE Dec. 20, 2013  
TIME 9:00 a.m.

## REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY BOARD MEETING AGENDA

I. The Regional Transportation Commission Boardroom is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO). Requests for supporting documents and all other requests should be directed to Denise Thompson at 775-348-0400. Supporting documents may also be found on the RTC website: [www.rtcwashoe.com](http://www.rtcwashoe.com).

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 2. The RTC Chairman may permit public input to be taken at the time a specific agenda item is discussed. Individuals providing public input will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the Board as a whole and not to individual commissioners.

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

### PLEDGE OF ALLEGIANCE TO THE FLAG

**\*\*ROLL CALL\*\***

#### SPECIAL RECOGNITIONS:

- Welcome to new RTC Commissioner Neoma Jardon, Reno City Council member
- Election of new RTC Board Vice Chair for term of one (1) Year (*For Possible Action*)
- Recognition and thanks to the sponsors of the RTC's Transit Connections 2013 conference
- Receipt of a check from the Honorary Deputy Sheriff's Association for the 2013 RTC New Year's Eve Safe RIDE program

#### 1. APPROVAL OF AGENDA (*For Possible Action*)

#### 2. PUBLIC INPUT

- 2.1 Public Input - *please read paragraph II near the top of this page*
- 2.2 Advisory committees did not meet in December - *no action required*

#### 3. DIRECTOR REPORTS

- 3.1 **RTC EXECUTIVE DIRECTOR REPORT** – *verbal report - no action required*
- 3.2 **FEDERAL REPORT** - *verbal report - no action required*
- 3.3 **NDOT** Monthly updates/messages from NDOT Director Rudy Malfabon – *no action required*

#### **4. CONSENT ITEMS**

##### *Minutes*

- 4.1 Approve the minutes of the November 15, 2013, meeting *(For Possible Action)*
- 4.2 Approve the minutes of the November 22, 2013, workshop *(For Possible Action)*

##### *Engineering*

- 4.3 Acknowledge receipt of the monthly Engineering Activity Report *(For Possible Action)*
- 4.4 Acknowledge receipt of the SouthEast Connector monthly progress report *(For Possible Action)*

##### *Public Transportation/Operations*

- 4.5 Acknowledge receipt of the monthly Public Transportation/Operations Report *(For Possible Action)*
- 4.6 Approve the Request for Proposal (RFP) for a service contract to provide routine preventive maintenance, regular repairs and emergency repairs to HVAC equipment serving RTC facilities; authorize the Executive Director to negotiate an agreement with the most qualified firm *(For Possible Action)*

##### *Administration*

- 4.7 Approve the deletion of RTC Personnel Rules 3.6 (6) (7) (7a) (7b) 4.10 (1-3) "Underfilling;" 6.1 "Catastrophic Sick Leave;" and the "Personnel Rules Index" *(For Possible Action)*
- 4.8 Approve an emergency phone system hardware/software upgrade in the amount of \$76,232 for the RTC phone system and Access reservation system *(For Possible Action)*

##### *Procurement and Contracts*

- 4.9 Approve the Professional Service Agreement (PSA) with Summit Engineering Corporation for the design and engineering during construction services for the 2014 Corrective Maintenance Program in an amount not to exceed \$365,050, authorize the RTC Executive Director to execute the Agreement *(For Possible Action)*
- 4.10 Approve a Cooperative Agreement in the amount of \$147,368 with the Nevada Department of Transportation (NDOT) for regional bike share program planning; authorize the RTC Board Chair to execute the agreement *(For Possible Action)*
- 4.11 Approve Amendment No. 3 to the Pyramid McCarran Intersection Improvement Project Environmental Impact Statement Local Public Agency (LPA) agreement with NDOT; authorize the RTC Chair to execute the Amendment *(For Possible Action)*
- 4.12 Approve a three year contract with Wells Fargo Insurance Services in an amount of approximately \$45,000 per year as the Insurance Broker of Record; authorize the RTC Executive Director to execute the contract *(For Possible Action)*
- 4.13 Approve the Cooperative Agreement between the Nevada Department of Transportation (NDOT) and the Regional Transportation Commission (RTC) in the amount of \$300,000 for the I-80 Corridor System Master Plan; authorize the RTC Board Chair to execute the agreement *(For Possible Action)*
- 4.14 Approve an amendment to the Professional Services Agreement (PSA) with Traffic Works in an amount not to exceed \$65,000 for consulting services on the Traffic Data Project; authorize the RTC Executive Director to execute the amendment *(For Possible Action)*

**~END OF CONSENT AGENDA~**

#### **5. ADMINISTRATION**

- 5.1 Receive a presentation on the FY 2013 Comprehensive Annual Financial Report (CAFR) for the Regional Transportation Commission of Washoe County (RTC) and authorize staff to submit the document to the Nevada Department of Taxation *(For Possible Action)*

**6. PLANNING**

- 6.1 Acknowledge receipt of the Transit Connections 2013 update; provide direction accordingly (*For Possible Action*)

**7. ENGINEERING**

- 7.1 Acknowledge receipt of an update to the potential of connecting a future Mill Street Extension to the SouthEast Connector (*For Possible Action*)
- 7.2 Discussion and possible action pertaining to safety issues and associated mitigation within the Lemmon Drive corridor (*For Possible Action*)

**8. LEGAL (*For Possible Action*)**

Legal Issues - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.

**9. PUBLIC INPUT - *please read paragraph II near the top of this page***

**10. MEMBER ITEMS**

**11. ADJOURNMENT (*For Possible Action*)**