



LOCATION

Regional Transportation Center
2050 Villanova Drive, Reno

DATE Dec. 16, 2011
TIME 9:00 a.m.

REGIONAL TRANSPORTATION COMMISSION OF WASHOE COUNTY BOARD MEETING AGENDA

I. The Regional Transportation Commission Boardroom is accessible to individuals with disabilities. Requests for auxiliary aids to assist individuals with disabilities should be made with as much advance notice as possible. For those requiring hearing or speech assistance, contact Relay Nevada at 1-800-326-6868 (TTY, VCO or HCO); other requests should be directed to Denise Thompson at 775-348-0400.

II. The RTC has a standing item for accepting public input on topics relevant to the jurisdiction of the RTC. Because specific items may be taken out of order to accommodate the public and/or the Commission, public input on all items will be received under Item 3. The RTC Chairman may permit public input to be taken at the time a specific agenda item is discussed. Individuals providing public input will be limited to three minutes. Individuals acting as a spokesperson for a group may request additional time. Individuals will be expected to provide public input in a professional and constructive manner. Attempts to present public input in a disruptive manner will not be allowed. Remarks will be addressed to the Board as a whole and not to individual commissioners.

III. The Commission may combine two or more agenda items for consideration and/or may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

1. APPROVAL OF AGENDA (*For Possible Action*)

2. EXECUTIVE DIRECTOR REPORT (informational only – no action required)*

3. PUBLIC INPUT

3.1 Public Input - *please read paragraph II near the top of this page*

3.2 Accept the monthly Summary Report for the Technical, Citizens and Bicycle/Pedestrian Advisory Committees (*For Possible Action*)

4. CONSENT ITEMS

Minutes

4.1 Approve the minutes of the October 21, 2011, meeting (*For Possible Action*)*

4.2 Approve the minutes of the October 30, 2011, special meeting (*For Possible Action*)*

Engineering

4.3 Acknowledge receipt of the Monthly Engineering Activity Report (*For Possible Action*)

Public Transportation/Operations

4.4 Acknowledge receipt of the Monthly Public Transportation/Operations Report (*For Possible Action*)

4.5 Acknowledge receipt of the RTC RAPID Year 2 Stations Project Update (*For Possible Action*)

Administration

4.6 Approve deleting/rescinding RTC Human Resource Management Policy (P-1) and RTC Employee Performance Policy (P-7) (*For Possible Action*)

4.7 Approve the Request for Proposal (RFP) for the Certified Audit Services (*For Possible Action*)*

- 4.8 Authorize staff to issue a Request for Proposals (RFP) to outsource Public Information Officer (PIO) duties and associated tasks *(For Possible Action)*

Procurement and Contracts

- 4.9 Approve the annual maintenance and support agreement with Deltek, Inc. in the amount of \$91,160 for continued support of the Costpoint financial software system; authorize the RTC Executive Director to execute the agreement *(For Possible Action)**
- 4.10 Approve the Professional Services Agreement (PSA) with AMEC Environment and Infrastructure in an amount not to exceed \$290,166 for the Bridge Street and Caughlin Parkway Pavement Preservation Project; authorize the RTC Executive Director to execute the agreement *(For Possible Action)**
- 4.11 Approve the Cooperative Agreements between the Nevada Department of Transportation (NDOT) and the RTC for the Unified Planning Work Program funding; authorize the RTC Executive Director to execute the agreements *(For Possible Action)*
- 4.12 Approve a Professional Services Agreement with Lumos Consulting Engineers for design and engineering during construction services for the Corrective Maintenance Program in an amount not to exceed \$300,800; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 4.13 Approve a Professional Services Agreement with Summit Engineering for design and engineering during construction services for the Mayberry Drive Pavement Preservation Project in an amount not to exceed \$369,775; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 4.14 Authorize the RTC Executive Director to execute the NV Energy Reimbursement Agreement for utility relocation costs associated with the Moana Lane Widening Project *(For Possible Action)*
- 4.15 Approve a Professional Services Agreement with Kimley-Horn and Associates for design and engineering during construction services for the Plumb Lane/Terminal Way Intelligent Transportation Systems Project in an amount not to exceed \$179,226; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 4.16 Approve a Professional Services Agreement with AMEC Consulting Engineers for engineering during construction services for the West Prater Way Improvement Project, Phase 3, in an amount not to exceed \$75,669; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 4.17 Approve a Professional Services Agreement with Nichols Consulting Engineers for design and engineering during construction services for the West Huffaker Lane Project in an amount not to exceed \$198,236; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*
- 4.18 Approve the Cooperative Agreement between the Nevada Department of Transportation (NDOT) and the RTC for property acquisition adjacent to the control of access at I-580 (US 395) and Moana Lane for the Moana Lane Widening Project; authorize the RTC Executive Director to execute the agreement *(For Possible Action)*

~END OF CONSENT AGENDA~

5. OPERATIONS

- 5.1 Reaffirm support for the Fixed-Route Transit Passenger & Visitor Standard of Conduct Policy (P-31) prohibiting firearms, other than those legally carried by permit, on RTC RIDE buses *(For Possible Action)**
- 5.2 Adopt the FY 2012-2016 Short-Range Transportation Program (SRTP) *(For Possible Action)**
- 5.3 Acknowledge receipt of the update on the ADA Paratransit Eligibility Evaluation Request for Proposals; provide directions as needed *(For Possible Action)*
- 5.4 Authorize the Executive Director to enter an agreement with California Association for Coordinated Transportation (CalAct) for the purchase of 15 replacement vans and an option for 30 additional vans *(For Possible Action)**

- 5.5 Acknowledge receipt of the MV Transportation Quarterly Report and provide direction as appropriate *(For Possible Action)**
- 5.6 Acknowledge receipt of the FY 2011 Travel Training Report and presentation *(For Possible Action)*

6. PLANNING

- 6.1 Acknowledge receipt of the 2035 Regional Transportation Plan status update and provide direction as appropriate *(For Possible Action)**

7. ENGINEERING

- 7.1 Acknowledge receipt of the Southeast Connector monthly update *(For Possible Action)*
- 7.2 Approve a "Resolution of Condemnation" authorizing RTC legal counsel to commence condemnation proceedings to acquire property and property interests from Kietzke Plaza, LLC *(For Possible Action)**
- 7.3 Approve the recommended short list of candidates for the Request for Proposals (RFP) for Construction Manager at Risk (CMAR) Pre-Construction Services for Phase 1 of the SouthEast Connector and authorize staff and the selection team to interview the short list and develop a recommended contractor for possible Board approval in January 2012 *(For Possible Action)*

8. GENERAL ADMINISTRATION

- 8.1 Acknowledge receipt of the FY 2011 Comprehensive Annual Financial Report (CAFR) for the Regional Transportation Commission (RTC); authorize staff to submit the document to the Nevada Department of Taxation *(For Possible Action)*
- 8.2 Legal Issues - Report, discussion and possible action and/or direction to legal counsel and staff following receipt of information on legal issues. The RTC may, consistent with Chapter 241 of NRS, decide to interrupt the public meeting at any time to conduct a closed session to confer with legal counsel and possibly deliberate on legal issues. Any action on pending legal matters will be made when the public meeting is reconvened.
 - a. Approve a settlement for the McElhannon v RTC personal injury lawsuit *(For Possible Action)**
- 8.3 Approve recommended investment sectors and amounts for the street and highway bond reserve funds or other alternative as determined by the Board *(For Possible Action)*
- 8.4 Acknowledge receipt of the report and direct staff accordingly regarding Lee G. Gibson's annual performance evaluation *(For Possible Action)**
- 8.5 Acknowledge receipt of an update on Management Policy P-13 and provide direction as appropriate *(For Possible Action)**

9. MEMBER ITEMS

10. PUBLIC INPUT - *please read paragraph II near the top of this page*

11. ADJOURNMENT *(For Possible Action)*

* Items followed by an asterisk have been carried over from the November 2011 RTC Board meeting which was cancelled due to the Caughlin fire.

Posting locations: Washoe Co. Admin. Bldg., 1001 E. 9th St., Reno, NV; RTC, 2050 Villanova Dr., Reno, NV; 4th STREET STATION, 200 E. 4th St., Reno, NV; CENTENNIAL PLAZA, Victorian Square, Sparks, NV; RTC Planning/ACCESS facility, 600 Sutro St., Reno, NV; Sparks City Hall, 431 Prater Way, Sparks, NV; Reno City Hall, 1 E. First St., Reno, NV; Incline Village General Imp. Dist., 893 Southwood Blvd., Incline Village, NV; area press & media via fax; RTC website www.rtcwashoe.com.

