

**REGIONAL TRANSPORTATION COMMISSION
WASHOE COUNTY, NEVADA**

FRIDAY

9:00 A.M.

November 21, 2014

PRESENT:

**Bonnie Weber, Washoe County Commissioner, Chair
Neoma Jardon, Reno City Council Member
David Humke, Washoe County Commissioner**

**Lee G. Gibson, Executive Director
Dale Ferguson, Legal Counsel
Bill Hoffman, Deputy Director of NDOT (Alternate)**

NOT PRESENT:

**Ron Smith, Sparks City Council Member
Rudy Malfabon, Director of NDOT**

The regular monthly meeting, held in the Board Room of the Jerry L. Hall Regional Transportation Center, 2050 Villanova Drive, Reno, Nevada, was called to order by Chair Weber. Following the Pledge of Allegiance to the Flag of our country, the Board conducted the following business:

ELECTION OF NEW RTC BOARD VICE CHAIR FOR TERM OF TWO (2) MONTHS

Due to term limit requirements as a city council member, Sharon Zadra was not able to fulfill the final two months of her term as Vice Chair of the RTC Commission. Therefore, a nomination was made by Chair Weber to appoint Neoma Jardon as Vice Chair for the November and December 2014 meetings of the Commission. This nomination was seconded by Commissioner Humke and the vote passed unanimously with those present.

RECOGNITION OF SHARON ZADRA FOR HER TENURE AS A COMMISSIONER WITH THE RTC

Chair Weber presented a plaque and spoke in recognition of Sharon Zadra for her many years of public service in the region.

Executive Director Lee Gibson also thanked Ms. Zadra for serving on the commission and for everything she has done as a councilwoman and as a representative for those in need.

Commissioner Humke expressed what a pleasure it has been to work with Ms. Zadra over the years and wished her the best for the future.

Vice Chair Jardon said she will greatly miss Ms. Zadra and that she leaves big shoes to fill.

Ms. Zadra addressed the Board and explained how tough and important the responsibilities and tasks are of the RTC Board of Commissioners and that she was honored to be a part of it.

RECOGNITION OF THE RTC'S I-580/MEADOWOOD COMPLEX INTERCHANGE PROJECT BY THE APWA

Garth Oksol, president elect of the APWA of Northern Nevada, spoke in recognition of the RTC for their participation in the I-580/Meadowood Interchange project. The project was chosen during an APWA conference using criteria of eight different categories.

Michele Dennis, RTC Project Manager, accepted the award, thanked the APWA and acknowledged the RTC's partners at NDOT for their part in this project.

RECOGNITION OF MICHAEL MORENO AS THE "2014 PROFESSIONAL OF THE YEAR"

Ms. Alison Gaulden, president elect of the Public Relations Society of Nevada, Sierra Nevada Chapter, presented an award and spoke in recognition of Michael Moreno as the 2014 Mark Curtis Sr., Professional of the Year.

Item 1 APPROVAL OF AGENDA

On motion of Commissioner Humke, seconded by Vice Chair Jardon, which motion unanimously carried by those present, Chair Weber ordered that the agenda for this meeting be approved.

Item 2.1 PUBLIC INPUT

Chair Weber opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

Mary Brock, representing Seniors in Service, submitted written comment for the record showing support for the CTP and proposing their services as a part of the plan.

Ms. Nancy Eklof, local resident, addressed the Board to express her thanks for the work done on the Plumas Street project. She said the completed project is beautiful and the construction workers were professional and courteous at all times.

There being no one else wishing to speak, the Chair closed public input.

Item 2.2 ADVISORY COMMITTEES SUMMARY REPORT

On motion of Vice Chair Jardon, seconded by Commissioner Humke, which motion unanimously carried by those present, Chair Weber ordered that receipt of the monthly Summary Report for the Technical, Citizens, Bicycle/Pedestrian, and Regional Road Impact Fee Advisory Committees be acknowledged.

Item 3.1 thru 3.2 DIRECTOR REPORTS

Item 3.1 RTC Executive Director Report

Executive Director (E.D.) Lee Gibson first reminded everyone of the Stuff-A-Bus program occurring the following week. He next announced that Cindy Potter had retired from CH2M Hill and thanked her for all of the great work she's done for the RTC and the community over the years.

Item 3.2 RTC Federal Report

E.D. Gibson stated that a written report had been provided for the Commission by the various RTC lobbyists from Washington DC and he mentioned a few of the changes that had occurred due to the recent voting session.

Item 3.3 NDOT Director Report

NDOT Deputy Director Bill Hoffman sat in for Director Malfabon and introduced Reed Kaiser as the new Assistant Director for Operations at NDOT. He then expressed continued thanks to the RTC for working so closely with them on regional projects and then congratulated Ms. Zadra, Mr. Moreno and Ms. Potter.

Vice Chair Jardon asked if there is any update on the plans for the I-80 E to I-580 S interchange and can a monthly update be provided until the project is done.

Mr. Hoffman responded that NDOT is very aware of the incidents and situations that are occurring and they are currently very early in the processes of the project. He agreed that a monthly update can be provided.

E.D. Gibson suggested that funding issues be looked at for this project as well.

Chair Weber mentioned that the results from the safety study conducted by NDOT on Sun Valley Blvd. had never been provided to the residents. She asked if those could be made available.

Chair Weber also asked for updates on the I-580 improvements between Golden Valley and North McCarran.

Mr. Hoffman said that section is the number one NDOT priority for Northern Nevada but again, there is an issue of funding. However, much of the ground work has already been completed.

Coy Peacock from NDOT addressed the Board and said that a full update on these projects would be included in his report to the Board at the December meeting.

Vice Chair Jardon asked there is any type of grant that emergency services can apply for that can be applied to these projects if they aid in freeing up transit time in their work.

Mr. Hoffman said he is not sure about specific grants but added that plans for an intelligent transportations systems communications systems are in the works which should address some of their traffic and congestion issues.

Item 4 .1 thru 4.11 CONSENT ITEMS

Chair Weber requested that Item 4.3 be pulled for a verbal update prior to the approval of the Consent agenda.

Garth Oksol, RTC Project Manager, then addressed the Board and provided a brief update on the status of the pending 404 permit from the US Corps of Engineers.

Minutes

4.1 Approve the minutes of the October 17, 2014, meeting (*For Possible Action*)

Engineering

4.2 Acknowledge receipt of the monthly Engineering Activity Report (*For Possible Action*)

4.3 Acknowledge receipt of the SouthEast Connector monthly progress report (*For Possible Action*)

4.4 Approve a resolution regarding the sale of an excess parcel from the Pyramid Highway/La Posada-Eagle Canyon Intersection Improvement Project, affirming that the parcel is not required for public use, and direct staff to sell the excess parcel consistent with the terms set forth in the resolution; authorize the RTC Chair to execute the resolution (*For Possible Action*)

Public Transportation/Operations

4.5 Acknowledge receipt of the monthly Public Transportation/Operations Report (*For Possible Action*)

Administration

4.6 Approve the Investment Committee report for the quarter ended September 30, 2014; provide direction accordingly (*For Possible Action*)

Procurement and Contracts

4.7 Approve a Professional Services Agreement (PSA) with CA Group, Inc. in an amount not to exceed \$132,450 for design and engineering during construction services for the 2015 American with Disabilities (ADA) Pedestrian Transition Improvement Project; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

4.8 Approve Amendment 3 to the existing Professional Services Agreement (PSA) with NCE in the amount of \$51,540 for right-of-way services for the West Prater Way, Phase 4 Enhancement Project; authorize the RTC Executive Director to execute the amendment (*For Possible Action*)

4.9 Approve a relocation reimbursement agreement with AT&T for actual costs associated with the SouthEast Connector Phase 2 Project, an amount estimated to be \$260,114; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

- 4.10 Approve a relocation reimbursement agreement with NV Energy for actual costs associated with the SouthEast Connector Phase 2 Project, an amount estimated to be \$667,315; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)**
- 4.11 Approve an agreement with NV Energy from a non-time-of-use rate schedule to an optional time-of-use rate schedule for energy used at the RTC's 4th STREET STATION (*For Possible Action*)**

Following Mr. Oksol's report, Vice Chair Jardon mad a motion to approve Items 4.1 through 4.11. The motion was seconded by Commissioner Humke, which then carried unanimously by those present.

Item 5 PLANNING

5.1 Acknowledge receipt of the Transportation Safety Report (*For Possible Action*)

Amy Cummings, RTC Planning Director, addressed the Board to provide the most recent traffic safety data. So far this year in Washoe County there have been 31 traffic fatalities which is approximately double what there were last year. There have also been increases in pedestrian and bicycle fatalities.

Ms. Cummings said that Deputy Secretary of Transportation Mendez mentioned when he visited that this increase in pedestrian fatalities is a national trend and is not only occurring locally in Reno.

She continued, saying that NDOT has completed three road safety audits in the past year which are a good way to determine infrastructure improvements to enhance safety. The RTC Complete Street program is another tool to increase traffic and pedestrian safety. In the corridors that have been improved by this program the number of crashes has decreased. Monitoring continues.

Ms. Cummings then reviewed the numerous RTC safety projects that have occurred or are in the works for the near future. She added that the RTC is also a sponsor of the Safe Routes to School program which contains an educational element for children. Lastly, the RTC is part of a program to hand out safety helmets and bicycle lights to the public several times over the year.

Chair Weber requested an update be brought on any improvement plans for North Virginia Street with regard to the new Amazon buildings and increased employees driving in. She suggested a meeting with all the entities for discussion.

Vice Chair Jardon said that in the City of Reno there has been almost a 50% increase in pedestrian fatalities and asked what kind of advertising or marketing can be put out to the public to recommend visible clothing, watching your speed, no texting, etc.

Michael Moreno, RTC Public Affairs Administrator, addressed the Board to say that his team has been working on developing a creative plan to bring better awareness to the issue. There is a

safety campaign planned for 2015. Additionally, there will be a meeting held in January with he and his counterparts to work on the issue.

Ms. Cummings then introduced Ken Mammen of NDOT who first addressed Chair Weber's question about the safety audit not going out to the residents. He said that when a road safety audit is done the information is not sent out to the public but it is sent out to the local entities and to the organization who requested the audit. In the case of the Sun Valley road safety audit, Washoe County was notified. He added that there is already a road safety audit scheduled for the I-80 E to I-580 S interchange.

Mr. Mammen then moved forward with his presentation on road safety throughout the state.

Following Mr. Mammen's presentation, Vice Chair Jardon asked who the contact person is at NDOT that representatives from the other entities can talk to.

Mr. Mammen said he is the contact person and has already had conversations with Mr. Moreno. He then mentioned the upcoming NDOT Transportation Safety Conference.

Commissioner Humke asked if Mr. Mammen believes the increase pedestrian fatalities on Friday and Saturdays is due to heightened tourism on those days.

Mr. Mammen responded that no, he does not believe it is caused by tourists because most of the fatalities are Nevada residents and not tourists.

Commissioner Humke asked how there is a result of 42% other and unknown, no data available result.

Mr. Mammen said this is the result when there is no reporting done specific to the circumstances, such as in a hit and run situation.

On motion of Commissioner Humke, seconded by Vice Chair Jardon, which motion carried unanimously by those present, Chair Weber ordered that receipt of the report be acknowledged.

The Board recessed at 1028 a.m. and reconvened at 10:37 a.m.

Item 6 ENGINEERING

6.1 Approve the Request for Proposals (RFP) for the selection of a firm to provide construction management services for the Pyramid Way and McCarran Boulevard Intersection Improvement Project (For Possible Action)

Jeff Hale, RTC Engineering Director, address the Board to explain the purpose of the RFP being requested and to answer any questions pertaining to the recommendation, as set forth in the briefing materials for this agenda item. There were no questions.

On motion of Commissioner Humke, seconded by Vice Chair Jardon, which motion carried unanimously by those present, Chair Weber ordered that the RFP be approved.

Item 7 OPERATIONS

7.1 Acknowledge receipt of the update on Coordinated Human Services Public Transportation Plan (CTP) proposed projects and provide direction as needed (*For Possible Action*)

Tina Wu, RTC Sr. Transit Planner, addressed the Board to provide an update on the CTP and to answer any questions pertaining to the recommendation, as set forth in the briefing materials for this agenda item.

Chair Weber asked if the report was simply an update or if priority selections must be made during this meeting.

Ms. Wu said that today's report is an update only and that an item will be brought back in either December or January.

Chair Weber then explained to the other two Board members the process that was taken for ranking amongst the groups that attended the CTP meetings. She believes it is important to look at how the projects have been ranked and make any decisions once there is a full Board in attendance.

David Jickling, RTC Public Transportation and Operations Director, addressed the Board to further explain the current status of the CTP and ask for direction from the Board on whether they think the current ranking list looks appropriate or would they like additional input; and do they want the broader community to provide input? This direction is needed to determine specific funding.

Chair Weber would like to see what Washoe County can provide for the social services part of the program. She believes it is necessary for this program to work.

Vice Chair Jardon noticed that there are three programs that look repetitive.

Mr. Jickling clarified that each of those programs provide services to a specific group or need of the seniors using those services.

Vice Chair Jardon clarified that her concern is more on the administrative side and asked if a centralized call center would help with that.

Mr. Jickling said that it could, but if there was a call center in place today, there wouldn't be anywhere to send the calls as it is very early in the process. There is a great deal of work to be done before it gets to that point. However, the RTC is providing software for some of the programs to use so that it will hopefully be consistent.

Vice Chair Jardon would like to see the many volunteers in our community be able to provide their services as well.

Chair Weber opened the meeting to public input and called on anyone wishing to speak.

Mr. Mark Tadder, representing CitiCare and the Sierra Nevada Transportation Coalition, spoke in favor of the Coordinated Transportation Plan and explained the purpose of their specific program(s).

Mr. Michael O'Carroll, representing the Access to Healthcare Network, spoke in favor of the Coordinated Transportation Plan and explained the purpose of their specific program(s).

Ms. Susan Haas, representing NV Rural Counties RSVP, spoke in favor of the Coordinated Transportation Plan and explained the purpose of their specific program(s).

Lisa Bonie, representing NNCIL, spoke in favor of the Coordinated Transportation Plan and explained the purpose of their specific program(s).

Chair Weber mentioned that she and a couple of other people had the opportunity to visit the Southern Nevada Transportation Coalition (SNTC) and observed that it is very inclusive of the social services aspect and also requires a lot of manpower. She then asked how that service plays a part in today's conversation.

E.D. Gibson recalled that approximately 1/3rd of the SNTC's budget comes from the RTC of Southern Nevada.

Mr. Jickling added that the SNTC has been in place for over a decade so they had vehicles that could be taken over and operated. The Sierra NV Transit Coalition is hoping to get to that same place after a few years. At this time, they are trying to piece together the program amongst the small non-profit providers in the area.

E.D. Gibson added that many of our smaller outlying towns are outside of our county jurisdiction so that plays a roll into the situation as well.

Vice Chair Jardon asked Mr. Tadder if he has someone in mind to help with the technological aspects of the program.

Mr. Tadder said that there is currently a subcommittee whose main task is just that.

There was brief discussion about the Uber program or something similar being used for this program, especially in the outlying areas.

Chair Weber wants to make sure that services are being provided to the people who need it within Washoe County before looking at the areas outside of the county; we should be doing both.

Mr. Jickling asked for direction on the expenditure of the “banked” funds. Should we spend all of it now to get the program going or portion the funds out over the next two or three years?

Chair Weber would like the organizations involved to let the Board know what their preferences are at a future meeting.

Vice Chair Jardon asked what the timeline is to use the first year of funding.

Ms. Wu said the first year must be obligated by October 2015.

Vice Chair Jardon asked to have the details discussed at this meeting looked into further and information brought back when there is a full Board present.

Chair Weber mentioned again that she would like to hear the participants’ input before making any decisions.

Mr. Jickling clarified that the Board would like input on how the participants’ want the funding to be spent and why.

This was agreed to by the commissioners present.

On motion of Vice Chair Jardon, seconded by Commissioner Humke, which motion carried unanimously by those present, Chair Weber ordered that the report be approved with the direction provided by the commission.

7.2 Approve the award and agreement for three years plus two one-year option years to one or both of the proposers, vRide Inc. and Enterprise, to provide vehicles, maintenance, insurance, marketing and customer service in support of the RTC VANPOOL program, program authorize the RTC Executive Director to execute the agreement (*For Possible Action*)

E.D. Gibson introduced the item, provided some background and actions to date, and gave an explanation of the recommended action by staff.

There was a very brief discussion that there should be a full Board present before taking any action on this item.

On motion of Vice Chair Jardon, seconded by Commissioner Humke, which motion carried unanimously by those present, Chair Weber ordered that the item be held over to the December 19, 2014, meeting to allow for attendance of the full Board and their input.

Item 8 LEGAL REPORT

Chief Legal Counsel Dale Ferguson said he had no legal matters to report.

Item 9 PUBLIC INPUT

Chair Weber opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

There being no one wishing to speak, the Chair closed public input.

Item 10 MEMBER ITEMS

As requested previously in the meeting:

Vice Chair Jardon requested monthly updates on the status of the I-80 Eastbound to I-580 Southbound interchange until improvements have been completed. She agreed this update could be provided in Director Malfabon's monthly NDOT report.

Chair Weber requested monthly updates on the I-580 improvements from Lemmon Drive to the spaghetti bowl.

Chair Weber requested an update on any improvement plans for North Virginia Street with regard to the Amazon buildings and employees going in.

Item 11 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:46 a.m.



BONNIE WEBER, Chair
Regional Transportation Commission