

**REGIONAL TRANSPORTATION COMMISSION
WASHOE COUNTY, NEVADA**

FRIDAY

9:00 A.M.

October 27, 2016

PRESENT:

**Neoma Jardon, Reno City Council Member, Chair
Ron Smith, Sparks City Council Member, Vice Chair
Marsha Berkbigler, Washoe County Commissioner**

**Lee G. Gibson, RTC Executive Director
Dale Ferguson, Legal Counsel
Rudy Malfabon, Director of NDOT**

NOT PRESENT:

**Bob Lucey, Washoe County Commissioner
Paul McKenzie, Reno City Council Member**

The regular monthly meeting, held in the Chambers of the Reno City Council, One E. 1st Street, Reno, Nevada, was called to order by Chair Jardon. Following the Pledge of Allegiance to the Flag of our country and the roll call, the Board conducted the following business:

RECOGNITION OF ACCESS DRIVER DEBORAH BUCHANAN FOR SAVING HER CLIENT'S LIFE

Mr. Paul Earnshaw spoke in recognition of driver Deborah Buchanan for going the extra mile and trusting her instincts to check in on her client when she didn't show up for her ride. Her client was also in attendance and spoke words of admiration and thanks to Ms. Buchanan, and credits her fully with saving her life.

Item 1 APPROVAL OF AGENDA

E.D. Lee Gibson requested that Item 5.2 be held over to the November 18th meeting.

On motion of Commissioner Berkbigler, seconded by Vice Chair Smith, which motion unanimously carried, Chair Jardon ordered that the agenda for this meeting be approved with the requested change.

Item 2.1 PUBLIC INPUT

Chair Jardon opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

Mr. John Odin, local resident, proposed that the RTC allow advertising at the various bus stops.

Ms. Luanne Cutler, local resident, said that the Registrar of Voters office is very happy to be partnering with the RTC for free transit on Election Day. She was also very happy to provide the RTC advertisement on free transit inside of the Sample Ballots, in both English and Spanish.

There being no one else wishing to speak, the Chair closed public input.

Item 2.2 ADVISORY COMMITTEES SUMMARY REPORT

On motion of Commissioner Berkbigler, seconded by Vice Chair Smith, which motion unanimously carried, Chair Jardon ordered that receipt of the monthly Summary Report for the Technical, Citizens Multimodal and Regional Road Impact Fee Advisory Committees be acknowledged..

Item 3.1 thru 3.17 CONSENT ITEMS

Minutes

3.1 Approve the minutes of the September 16, 2016, meeting (*For Possible Action*)

Engineering

3.2 Acknowledge receipt of the monthly Engineering Activity Report (*For Possible Action*)

3.3 Acknowledge receipt of the SouthEast Connector monthly progress report (*For Possible Action*)

3.4 Approve Amendment 02 of the Fiscal Year 2017 (FY 17) Street & Highway Program of Projects (S&H POP) (*For Possible Action*)

Public Transportation/Operations

3.5 Acknowledge receipt of the monthly Public Transportation/Operations Report (*For Possible Action*)

Planning

3.6 Acknowledge receipt of the monthly Planning Activity Report (*For Possible Action*)

3.7 Approve projects for the Federal Fiscal Years 2016, 2017 and 2018 Transportation Alternatives (TA) Set-Aside program as recommended by the Technical Advisory Committee (TAC) and Citizens Multimodal Advisory Committee (CMAC) (*For Possible Action*)

Procurement and Contracts

3.8 Authorize the RTC Executive Director to extend the Deltek, Inc. agreement for Costpoint Support for one year, in an amount not to exceed \$75,247 (*For Possible Action*)

3.9 Authorize a contract renewal with NextBus in an amount not to exceed \$88,198, per the terms of the NextBus equipment and software maintenance agreement (*For Possible Action*)

- 3.10 Approve the assignment of Independent Cost Estimating Services from Stanley Consultants for Independent Cost Estimating (ICE) services on the Virginia Street RAPID Extension Project to ICE Teams, LLC; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.11 Approve the revised Relocation Agreement with NV Energy (NVE) to relocate facilities along 4th Street/Prater Way; authorize the Executive Director to finalize and execute the agreement (*For Possible Action*)
- 3.12 Approve a Relocation Agreement with NV Energy to temporarily relocate gas facilities along Pembroke Drive; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.13 Approve Relocation Agreement with AT&T to temporarily relocate telephone facilities along Pembroke Drive; authorize the RTC Executive Director to execute the agreement (*For Possible Action*)
- 3.14 Approve a RRIF Offset Agreement with CP Logistics NVCC, LLC and the City of Reno for RRIF Waivers for offset-eligible improvements to the intersections of North Virginia Street/Lemmon Drive and Lemmon Drive/US 395 (*For Possible Action*)

Interlocal Agreements

- 3.15 Approve Interlocal Cooperative Agreement (ICA) with the UNR to provide up to \$200,000 to UNR for staff assistance during the Signal Timing 5 Project; authorize the RTC Board Chair to execute the agreement (*For Possible Action*)
- 3.16 Approve Interlocal Cooperative Agreement (ICA) with the City of Sparks to provide up to \$30,000 to the City of Sparks for City staff assistance during the Signal Timing 5 Project; authorize the RTC Board Chair to execute the agreement (*For Possible Action*)
- 3.17 Approve Interlocal Cooperative Agreement (ICA) with the City of Reno to provide up to \$65,000 to the City of Reno for City staff assistance during the Signal Timing 5 Project; authorize the RTC Board Chair to execute the agreement (*For Possible Action*)

On motion of Vice Chair Smith, seconded by Commissioner Berkbigler, which motion carried unanimously, Chair Jardon ordered that Consent Items 3.1 through 3.17 be approved.

Item 4.1 thru 4.3 DIRECTOR REPORTS

Item 4.1 RTC Executive Director Report

E.D. Lee Gibson briefed the Commissioners on the events occurring at the last State Transportation Board meeting. He also encouraged citizens to ride the Sierra Spirit for Wolfpack games which will be running late for the games. Additionally, he announced the free transit days on November 8 for Election Day and November 11 for Veterans Day.

Chair Jardon asked if the Sierra Spirit will be running late for the basketball season as well. She also asked where citizens are supposed to park downtown before catching the Spirit route.

Mr. Michael Moreno, RTC Public Affairs Administrator, responded, saying that at this time, the Sierra Spirit is only being marketed for the football games but marketing for the basketball games can be added. Regarding parking downtown, Mr. Moreno said that several of the casino properties have agreements with UNR to allow parking in their garages to ride the Sierra Spirit to the games.

E.D. Gibson continued, announcing that the RTC had partnered with Walgreen's for two flu vaccine clinics at 4th Street Station. An additional clinic may be announced depending on the availability of the vaccine.

Next, he introduced Emmanuel Gama from Mexico City who is visiting the RTC as part of the Young Leaders of the Americas Initiative, White House Fellowship. He spent approximately 3.5 weeks at the RTC to learn about our projects and programs.

Mr. Gamma approached the Board to say thank you for the opportunity.

Chair Jardon then asked Director Malfabon if there has been any more movement on the Spaghetti Bowl project.

Dir. Malfabon responded that the NEPA consultant team would be recommended to him later today and the hope is to get the contract with that team approved in November. Additionally, there have been conversations with the RTC and the FHA to stay on top of the current "happenings" in this project.

In the meantime, Intelligent Transportation System (ITS) project coming out on north US 395. The project has been designed so now it's a matter of procuring the vendor who will install the system. There are also some interim improvements that will be tried near the Clearacre interchange to help the North Valleys traffic coming into town in the mornings.

Chair Jardon said there is a concern that the funding for these improvements will end up going to Las Vegas to accommodate the proposed stadium for the Raiders. Construction would not even begin until a minimum of three or four years out.

Item 4.2 RTC Federal Report

E.D. Lee Gibson gave a very, very brief update, saying that Congress is going to put together a revised spending bill after the election.

Item 4.3 NDOT Director Report

NDOT Director Rudy Malfabon thanked E.D. Gibson for his very comprehensive report at the Transportation Board Meeting. He added that the December meeting is being cancelled. Most of Dir. Malfabon's report was provided to the Board above under the RTC Executive Director Report.

Item 5.1 METROPOLITAN PLANNING ORGANIZATION (MPO)

5.1 Approve the draft project listing for the 2040 Regional Transportation Plan (For Possible Action)

Mr. Dan Doenges, RTC Planning Administrator, address the Board to provide a revised draft project listing based on Commissioner input at the September 16, 2016, meeting. Detailed information may be obtained by contacting Denise Thompson at dthompson@rtcwashoe.com.

On motion of Commissioner Berkbigler, seconded by Vice Chair Smith, which motion carried unanimously, Chair Jardon ordered that the draft project listing for the 2040 Regional Transportation Plan be approved.

5.2 Receive a report on a recent Land Use and Transportation Peer Exchange (No Action)
*****Item pulled per Item 1*****

*****The Board recessed from 9:45 a.m. to 9:50 a.m.*****

Item 6.1 thru 6.2 GENERAL ADMINISTRATION

6.1 Acknowledge receipt of the RTC website re-design progress report (For Possible Action)

Angela Reich, Acting Administrative Director, addressed the Board to provide a brief update on the current status of the RTC's website redesign, as set forth in the briefing materials for this agenda item.

On motion of Commissioner Berkbigler, seconded by Vice Chair Smith, which motion carried unanimously, Chair Jardon ordered that receipt of the RTC website re-design progress report be acknowledged.

6.2 Legal Report

Legal Counsel Dale Ferguson said he had no items for discussion except that he would like to hold an 8:30 a.m. legal briefing prior to the Board Workshop on November 18, 2016.

Item 10 PUBLIC INPUT

Chair Jardon opened the meeting to public input and called on anyone wishing to speak on topics relevant to the Regional Transportation Commission (RTC) that are not included in the current agenda.

There being no one wishing to speak, the Chair closed public input.

Item 11 MEMBER ITEMS

Vice Chair Smith requested that the December 16, 2016, meeting be cancelled.

Legal counsel said the possibility would be reviewed.

Item 12 ADJOURNMENT

On motion of Commissioner Berkbigler, seconded by Vice Chair Smith, which motion carried unanimously, Chair Jardon ordered that the meeting be adjourned.

There being no further business to come before the Board, the meeting adjourned at 9:57 a.m.



NEOMA JARDON, Chair
Regional Transportation Commission