

**REGIONAL TRANSPORTATION COMMISSION
TECHNICAL ADVISORY COMMITTEE**

Meeting Minutes

Wednesday, September 4, 2013

Attendees

Clara Lawson	Washoe County Public Works
Lea Sirmin	Federal Highway Administration
Jon Ericson	City of Sparks Public Works
Lissa Butterfield	Reno Tahoe Airport Authority
Steve Bunnell	City of Reno Public Works
Rebecca Kapuler	Nevada Department of Transportation
Yann Ling-Barnes	Washoe County Health District-Air Quality Management Division
Tim Thompson	City of Sparks Community Development
Bill Gall	City of Reno Community Development

RTC Staff

Amy Cummings	Howard Riedl
David Jickling	Debra Goodwin
Garth Oksol	

Guests

Don Penny, RTC RIDE/MV Transportation
Carl Savely, Red Hawk Land Company

The Committee met in Suite 201, 1105 Terminal Way, Reno, Nevada. The meeting was called to order at 9:00 a.m. by Chair Jon Ericson.

ITEM 1. APPROVAL OF AGENDA

The agenda was approved with Items 7 and 8 being moved up after Item 4.

ITEM 2. PUBLIC COMMENT

There was no response to the call for public comment.

ITEM 3. APPROVAL OF THE AUGUST 7, 2013, MEETING MINUTES

The minutes for the August 7, 2013 meeting were approved as submitted.

ITEM 4. UPDATE ON THE SOUTHEAST CONNECTOR

Garth Oksol, RTC Project Manager, briefed the committee on the SouthEast Connector. He stated that construction of Phase I has begun. He discussed the status of the different parts of the project. He discussed the various permits that have been submitted with the Army Corps of Engineers and the public comment periods associated with those permits.

He pointed out that 90% design of Phase II would be complete in November of this year and briefed the committee on Phase II. Discussion followed.

ITEM 7. DISCUSSION AND RECOMMENDATION TO APPROVE IMPLEMENTATION OF AUDIO RECORDING ON RTC RIDE BUSES

David Jickling, Director of Public Transportation and Operations, and Don Penny, General Manager, MV Transportation briefed the TAC on the request to implement audio recording on RTC RIDE buses. Don Penny stated that the audio component currently exists on the buses, but has not been activated. He explained that activation of the audio would further enhance the security and safety of the customers and bus drivers. David Jickling pointed out that there has been concern with recording of casual conversations throughout the bus, but that this component would only record conversations near the front door of the vehicle. Discussion followed.

Steve Bunnell made a motion to recommend approval of the implementation of the audio component of the camera system currently on RTC RIDE buses. Clara Lawson seconded. The motion carried unanimously.

ITEM 8. DISCUSSION AND RECOMMENDATION ON THE RTC FIVE-YEAR PARATRANSIT PLAN PRELIMINARY RECOMMENDATIONS

David Jickling briefed the committee on the RTC Five-Year Paratransit Plan. He explained that he was seeking feedback on the different options and recommendations in the plan. He stated that the item will be brought back for a recommendation.

Discussion followed on the ADA requirements for the paratransit service, determination of the number of riders on each vehicle and length of trips, customer eligibility screening and funding sources.

ITEM 5. DISCUSSION AND RECOMMENDATION ON THE FY15 STREET AND HIGHWAY PROGRAM OF PROJECTS

Howard Riedl, RTC Senior Engineer, briefed the committee on the draft FY 15 Street and Highway Program of Projects. Discussion followed.

Steve Bunnell made a motion to recommend approval of the FY 15 Street and Highway Program of Projects as presented. Clara Lawson seconded. The motion carried unanimously.

ITEM 6. DISCUSSION AND RECOMMENDATION ON THE FY 2014-2018 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM UPDATE ON THE TRANSIT SUMMIT

Amy Cummings, RTC Director of Planning, briefed the TAC on the FY 2014-2018 Regional Transportation Improvement Program.

Clara Lawson made a motion to recommend approval of the FY 2014-2018 Regional Transportation Improvement Program as presented. Steve Bunnell seconded. The motion carried unanimously.

ITEM 9. DISCUSSION OF TRANSPORTATION ALTERNATIVES PROGRAM AND CALL FOR PROJECTS

Amy Cummings briefed the committee on the Transportation Alternatives Program (TAP) stating that the official call for projects will be in October with a submittal date of October 28th. She discussed the projects that were submitted with the last cycle of enhancement funding that remained unfunded.

Leah Sirmin suggested that the RTC's TAP guidance document be reviewed to ensure that the recently released federal guidance is covered.

ITEM 10. PROJECT UPDATES

Howard Riedl, RTC Senior Engineer, briefed the TAC on the Sutro Street complete street project.

ITEM 11. MEMBER ITEMS

There were no member items.

ITEM 12. AGENDA ITEMS FOR FUTURE TAC MEETINGS

Items for future meetings include the TAP call for projects, the paratransit plan, the I-80 Corridor System Master Plan and the RTC on-going corridor studies.

ITEM 13. RTC STAFF ITEMS

Amy Cummings stated that there will be bike/ped counts during the week of September 16th at 39 locations throughout the community.

ITEM 14. PUBLIC COMMENT

There was no response to the call for public comment.

ITEM 15. ADJOURNMENT

There being no further business, the meeting adjourned at 10:15 a.m.