

**REGIONAL TRANSPORTATION COMMISSION
TECHNICAL ADVISORY COMMITTEE**

Meeting Minutes

Wednesday, August 5, 2015

Attendees

Jon Ericson	City of Sparks Public Works
Bob Madewell	Nevada Department of Transportation
Lissa Butterfield	Reno Tahoe Airport Authority
Steve Bunnell	City of Reno Public Works
Bill Gall	City of Reno Community Development
Clara Lawson	Washoe County Public Works
Yann Ling-Barnes	Washoe County Health District-Air Quality Management Division
Armando Ornelas	City of Sparks Community Development
Kelly Mullin	Washoe County Community Development

RTC Staff

Debra Goodwin	Carol Perry
Rebecca Kapuler	Wes Pittman
Julie Masterpool	Michael Dulude
Stephanie Haddock	

Guests

John Flansberg, City of Reno
Molly O'Brien, Kimley-Horn
Devin Moore, Kimley-Horn

The Committee met in Suite 318, 1105 Terminal Way, Reno, Nevada. The meeting was called to order at 9:00 a.m. by Chair Clara Lawson.

ITEM 1. APPROVAL OF AGENDA

The agenda was approved Item 6 being moved after Item 3 and Item 4 moved after Item 9.

ITEM 2. PUBLIC COMMENT

There was no response to the call for public comment.

ITEM 3. APPROVAL OF THE JULY 1, 2015, MEETING MINUTES

The minutes of the July 1, 2015 meeting were approved as submitted.

ITEM 6. UPDATE ON THE RTC COMPLETE STREETS PROJECT

Molly O'Brien, Kimley Horn, briefed the committee on the complete streets project. A copy of the power point is on file in the Planning Department.

John Flansberg asked how extensive the traffic count portion of the project would be. Molly O'Brien stated that there would be spot counts at five locations. The RTC's travel demand model would be used to determine future impacts on the candidate roadways.

Armando Ornelas made a motion to acknowledge receipt of the update. Steve Bunnell seconded. The motion carried unanimously.

ITEM 5. UPDATE ON THE RTC BIKE SHARE PROJECT

Rebecca Kapuler, RTC Planner, briefed the TAC on the bike share project. A copy of the power point is on file in the Planning Department. She pointed out that a public open house would be held at the Discovery Museum on August 18, 2015 from 5 pm to 7 pm. Discussion followed.

ITEM 7. PRESENTATION ON THE RTC PARK AND RIDE STUDY

Wes Pittman, RTC Planner, briefed the committee on the park and ride study. A copy of the power point is on file in the Planning Department. He stated that a survey is currently open on the RTC website and encouraged TAC to complete it. Discussion followed.

ITEM 8. DISCUSSION AND RECOMMENDATION ON PROPOSED MODIFICATIONS TO THE RTC VANPOOL PROGRAM

Carol Perry, RTC Trip Reduction Specialist, briefed the TAC on the proposed modifications to the RTC VANPOOL explaining the three proposed options for a fixed dollar value for qualifying participants as well as the proposed vehicle branding for the program. A copy of the power point is on file in the Planning Department.

Discussion followed on the costs for the vanpool program.

The proposed new branding program was also discussed. The committee agreed that prominent RTC branding on the vans with a local phone number is important.

Steve Bunnell made a motion to recommend approval of Option 3 and the new branding program. Armando Ornelas seconded. The motion carried unanimously.

ITEM 9. DISCUSSION ON THE BICYCLE/PEDESTRIAN COUNT PROGRAM LOCATIONS

Debra Goodwin, RTC Planning Administrator, briefed the TAC on the bicycle/pedestrian/wheelchair data collection program. She stated that the TAC was being asked to review the existing locations and requested that if the members had other locations they felt were more appropriate to let her know. Potential new locations discussed included Enterprise Road at Evans Avenue; Virginia Street at 4th Street and Virginia Street at St. Lawrence Avenue. She also pointed that the new contract with Traffic Works (consultant on the program) would allow for spot locations to be counted.

ITEM 4. DISCUSSION AND RECOMMENDATION ON THE FY 2016-2020 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

Debra Goodwin briefed the committee on the FY 2016-2020 Regional Transportation Improvement Program (RTIP). She distributed a copy of the new eSTIP document and explained that this format would be used for the RTIP in the future. Discussion followed.

Armando Ornelas asked if the design phase for the Oddie Boulevard project could be moved forward as the City of Sparks has potential redevelopment activity in the corridor. Debra

Goodwin indicated that if funding became available in the early years of the program, it could. She also pointed out that once the project is in the RTIP, it can be moved forward through a fairly simple modification process.

Jon Ericson made a motion to recommend approval of the FY 2016-2020 Regional Transportation Improvement Program with the stipulation that the design of the Oddie Boulevard project be moved forward as soon as possible. Steve Bunnell seconded. The motion carried unanimously.

ITEM 10. PROJECT UPDATES

There were no project updates.

ITEM 11. MEMBER ITEMS

There were no member items.

ITEM 12. AGENDA ITEMS FOR FUTURE TAC MEETINGS

Items for future TAC meetings include:

- Update on the RTC Travel Demand Model
- Bicycle/Pedestrian/Wheelchair Data Collection Presentation
- Update on the Short Range Transit Plan

ITEM 13. RTC STAFF ITEMS

Debra Goodwin stated that the pilot program for the household survey portion of the regional travel characteristics study was progressing with the full household survey to begin in September. She also stated that the next TAC would be meeting in the first floor conference room.

ITEM 14. PUBLIC COMMENT

There was no response to the call for public comment.

ITEM 15. ADJOURNMENT

There being no further business, the meeting adjourned at 10:05 a.m.