

**REGIONAL TRANSPORTATION COMMISSION
TECHNICAL ADVISORY COMMITTEE**

**Meeting Minutes
Wednesday, July 1, 2009**

Attendees

Steve Bunnell	City of Reno Public Works
Kyle West	City of Reno Community Development
Pete Etchart	City of Sparks Public Works
Neil Krutz	City of Sparks Community Development
Clara Lawson	Washoe County Public Works—Engineering Division
Don Morehouse	Washoe County Community Development
Anita Lyday	Nevada Department of Transportation—District II
Coy Peacock	Nevada Department of Transportation—Program Dev.

RTC Staff

Derek Morse	Chris Louis
Howard Riedl	Debra Goodwin
Roger Hanson	Diana Croyle

The Committee met in the RTC Planning Conference Room, 600 Sutro Street, Reno. The meeting was called to order at 9:04 am by Chair Steve Bunnell.

ITEM 1. APPROVAL OF AGENDA

The agenda was approved as submitted.

ITEM 2. ELECTION OF OFFICERS

According to the Technical Advisory Committee (TAC) *Statement of Purpose, Objectives and Procedures*, the chair is elected from the three local governments on a rotating basis. Washoe County was determined to be next in line based upon the rotation.

Neil Krutz nominated Clara Lawson, Washoe County Public Works, for Chair of the Technical Advisory Committee.

As there were no other nominations, nominations were closed. Upon a unanimous vote of the Committee, Clara Lawson was elected Chair of the TAC.

According to the Technical Advisory Committee (TAC) *Statement of Purpose, Objectives and Procedures*, the vice-chair is elected from the three local governments on a rotating basis. The City of Sparks was determined to be next in line based upon the rotation.

Neil Krutz nominated Pete Etchart, City of Sparks Public Works, for Vice Chair of the Technical Advisory Committee.

As there were no other nominations, nominations were closed. Upon a unanimous vote of the Committee, Pete Etchart was elected Vice Chair of the TAC.

ITEM 3. PUBLIC COMMENTS

There was no response to the call for public comment.

ITEM 4. APPROVAL OF THE MINUTES FOR THE MAY 6, 2009, MEETING

The minutes for the May 6, 2009, meeting were approved as submitted.

ITEM 5. UPDATE ON SENATE BILL 201 (RTC-5)

Derek Morse, RTC Interim Executive Director, updated the Committee on Senate Bill 201, which permitted the Washoe County Commission to enact RTC-5. There was also a discussion regarding the sale of bonds for RTC-5.

Pete Etchart asked if there were any portions of SB 201 that would be at risk of not being enacted.

Derek Morse responded that the truckers and petroleum retailers could ask that diesel fuel not be taxed. In the long-term this would reduce approximately 33% of the revenue stream included in RTC-5, which was a substantial portion and would cripple the ability of RTC to bond, resulting in a \$1 billion shortfall over the next 30 years. The majority of diesel fuel sold in Washoe County was for the local construction industry, which support the increase in taxes.

Clara Lawson asked why would the diesel portion of RTC-5 not go through in its entirety as it was already approved.

Derek Morse responded that SB 201 was enabling legislation and the Washoe County Commission had to enact and implement the legislation.

ITEM 6. DISCUSSION AND APPROVAL OF THE FY 2010-2019 TRANSPORTATION SYSTEM PROJECTS (TSP)—STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP), ANNUAL WORK PROGRAM, SHORT-RANGE AND LONG-RANGE ELEMENTS

Coy Peacock gave an overview of the FY 2010-2019 Transportation System Projects (TSP) with an emphasis on Washoe County projects.

Debra Goodwin asked if once RTC received all the necessary approvals for the RTP and RTIP, would the RTIP amendments be incorporated into the STIP.

Coy Peacock responded that the RTIP amendments were put in the STIP and incorporated into the NDOT Annual Work Program.

Clara Lawson asked why the Cold Springs Area Sidewalks were moved to FY 2012.

Debra Goodwin responded that this project was moved out until RTC determined how much Congestion Mitigation/Air Quality (CMAQ) funding was available. This project would be moved forward if funding became available.

Pete Etchart stated that the City of Sparks had the McCarran Boulevard westside sidewalk project from Nichols to Prater programmed for FY 2010.

Debra Goodwin responded that the project was under STP-Local for \$2.5 million, but the project was moved out by RTC because it did not believe the project would be started any time soon.

Pete Etchart made a motion that the TAC acknowledge receipt of the NDOT FY 2010-2019 Transportation System Projects (TSP).

Steve Bunnell seconded the motion and it passed on a vote of the Committee.

ITEM 7. DISCUSSION AND POSSIBLE RECOMMENDATION ON THE PUBLIC RIGHT-OF-WAY ACCESSIBILITY GUIDELINES (PROWAG)

Howard Riedl provided an update to the Committee on the pedestrian transition plans by the three local jurisdictions to meet the eventual requirements of a potential law regarding Public Right-of-Way Accessibility Guidelines (PROWAG) and possibly using federal funding (STP-Local) to create or update the pedestrian plans.

Clara Lawson asked if it was staff time, would the proposed \$100,000 pay for salaries.

Howard Riedl responded that the staff would need to be used as the matching funds against federal funding.

Coy Peacock noted that the match for STP-Local was 95/5 (federal/local) and CMAQ funding was at 100%.

Pete Etchart stated that the City of Sparks needed to move forward in creating a plan. The City of Sparks would probably use an outside consultant as it does not have the resources to staff this project. This may be the opportunity to hire one consultant to perform the work for all interested local jurisdictions.

Steve Bunnell commented that the City of Reno wanted to update its plan and might be interested in working with a consultant.

Clara Lawson asked if the \$100,000 could be used to do improvements rather than developing a plan.

Howard Riedl responded that a pedestrian improvement project could use CMAQ funding, but it could not include purchase of right-of-way.

Coy Peacock noted that when using CMAQ funding, it would require an emission reduction report.

Pete Etchart made a motion that the TAC endorse amending the Regional Transportation Improvement Program (RTIP) to add the \$100,000 for Reno, Sparks and Washoe County in accordance with the Americans with Disabilities Act (ADA) Public Right-of-Way Accessibility Guidelines (PROWAG) requirements.

Steve Bunnell seconded the motion and it passed on a vote of the Committee.

ITEM 8. DISCUSSION AND RECOMMENDATION OF PUBLIC INVOLVEMENT POLICY FOR MODIFICATIONS TO TRANSIT SERVICE OR FARES

Roger Hanson, RTC Senior Planner—Public Transportation, gave an overview of the proposed public involvement policy developed by the RTC to address public comment when raising transit fares or carrying out major reduction of transportation services.

Steve Bunnell made a motion that the TAC approve the Public Involvement Policy for Modifications to Transit Service or Fares.

Neil Krutz seconded the motion and it passed on a vote of the Committee.

ITEM 9. DISCUSSION AND RECOMMENDATION ON AMENDMENT NO. 1 TO THE RTC PUBLIC PARTICIPATION PLAN (PPP)

Debra Goodwin explained the changes to the RTC Public Participation Plan (PPP) in Amendment No. 1.

Neil Krutz asked if the transit fare and service change recommendations would continue to be considered by the TAC as well as the Citizens Advisory Committee (CAC).

Debra Goodwin responded that transit fare and service changes would continue to be reviewed by the TAC; however, it would not be under the Metropolitan Planning Organization (MPO) process and the PPP. It would come before the TAC under the RTC Management Policy of the Public Involvement Policy for Modifications to Transit Service or Fares. Transit projects that were capital projects would come through the TAC in the RTIP as well as RTIP amendments.

Coy Peacock asked if there was a minimum requirement on the number of days for a public comment period.

Debra Goodwin responded that staff was waiting for a response from the Federal Highway Administration (FHWA) as RTC was unable to find any requirements in the federal regulations.

Pete Etchart made a motion that the TAC approve Amendment No. 1 to the RTC Public Participation Plan (PPP).

Steve Bunnell seconded the motion and it passed on a vote of the Committee, with Neil Krutz opposing the motion.

ITEM 10. MEMBER ITEMS

No items were presented by the Committee members.

ITEM 11. AGENDA ITEMS FOR THE AUGUST 5, 2009, TECHNICAL ADVISORY COMMITTEE (TAC) MEETING

Items suggested for the August 5, 2009, meeting agenda included, but were not limited to:

- Status on proposed Enhancement Projects
- Presentation on the Virginia Street Corridor Streetcar Project

ITEM 12. RTC STAFF ITEMS

Chris Louis stated that RTC was developing guidelines for road diets and lane reductions.

Chris Louis noted that there was a proposal to form a subcommittee on traffic management based upon the number of projects coming up: CMAQ funds, RRIF funds, traffic management center, traffic signal timing projects, traffic engineering spot intersection improvements, ITS corridor improvement, camera installations and traffic counters. RTC staff would like to form a subcommittee to start discussions and movement on identifying what the actual projects would be. RTC would develop the projects through this process.

Pete Etchart asked if there were any ideas on who would be on the subcommittee and how many members there would be.

Chris Louis responded that it would probably be the traffic operations personnel from the local jurisdictions.

ITEM 13. ADJOURNMENT

There being no further business, the meeting adjourned at 10:19 am.

Respectfully submitted,
Diana S. Croyle, CPS