

**REGIONAL TRANSPORTATION COMMISSION  
TECHNICAL ADVISORY COMMITTEE**

**Meeting Minutes**

**Wednesday, May 6, 2015**

**Attendees**

Lissa Butterfield	Reno Tahoe Airport Authority
Sienna Reid	Truckee Meadows Regional Planning Agency
Steve Bunnell	City of Reno Public Works
Jon Ericson	City of Sparks Public Works
Daniel Inouye	Washoe County Health District-Air Quality Management Division
Bill Gall	City of Reno Community Development
Clara Lawson	Washoe County Public Works
Armando Ornelas	City of Sparks Community Development
Christina Leach	Federal Highway Administration
Joseph Spencer	Nevada Department of Transportation
Paul Kelly	Washoe County Community Development

**RTC Staff**

Amy Cummings	Debra Goodwin
Howard Riedl	Susan Dees
Julie Masterpool	Ed Park

**Guests**

Loren Chilson, Traffic Works  
Bob Madewell, NDOT

The Committee met in Suite 201, 1105 Terminal Way, Reno, Nevada. The meeting was called to order at 9:00 a.m. by Chair Bill Gall.

**ITEM 1. APPROVAL OF AGENDA**

The agenda was approved as presented.

**ITEM 2. PUBLIC COMMENT**

There was no response to the call for public comment.

**ITEM 3. APPROVAL OF THE MARCH 4, 2015, MEETING MINUTES**

The minutes of the March 4, 2015 meeting were approved as submitted.

**ITEM 4. DISCUSSION AND RECOMENDATION ON THE DRAFT FY 2016 REGIONAL TRANSPORTATION COMMISSION BUDGET**

Susan Dees, RTC Financial Administrator, gave a presentation on the draft FY 2016 RTC budget. A copy of the power point is on file in the Planning Department. The final budget is scheduled for presentation to the RTC Board for adoption on May 15, 2015, after a public hearing. Discussion followed.

**ITEM 5. PRESENTATION ON THE NEVADA DEPARTMENT OF TRANSPORTATION HIGHWAY PERFORMANCE MONITORING SYSTEM PROCESS**

Bob Madewell, NDOT Chief, Roadway Systems, briefed the committee on NDOTs highway performance monitoring system – an annual report that NDOT submits to FHWA. He stated that he needed information from the three entities on the list of roadways he has (provided to Sparks, Reno and Washoe County at the meeting). He stated that he needs historic data on roadways such as construction date, pavement depth, ownership, etc. He stated that the information was needed by the first week of June. Howard Riedl stated that the RTC may have a great deal of the information. Discussion followed.

**ITEM 6. DISCUSSION AND RECOMMENDATION ON THE SPARKS BOULEVARD CORRIDOR STUDY FINAL REPORT**

Loren Chilson, Traffic Works, consultant for the study, briefed the committee on the Sparks Boulevard Corridor Study final report. A copy of the power point is on file in the Planning Department. Jon Ericson stated that the City of Sparks has submitted a Project Initiation Form to NDOT for the near term pedestrian projects included in the study. Discussion followed.

Jon Ericson made a motion to recommend approval of the Sparks Boulevard Corridor Study final report. Steve Bunnell seconded. The motion carried unanimously.

**ITEM 7. DISCUSSION AND RECOMMENDATION ON THE FY 2016 UNIFIED PLANNING WORK PROGRAM**

Amy Cummings, RTC Director of Planning, briefed the committee on the FY 2016 Unified Planning Work Program (UPWP), which documents the major transportation planning activities to be undertaken for the year. She stated that a new task Corridor and Area Planning will include a study of the North Valleys, as well as a study of the South Meadows area. Both of the studies would be multi-modal in scope with a focus on the newer developments in the each area – North Valleys – increased industrial development and South Meadows – completion of Veterans Parkway.

Jon Ericson made a motion to recommend approval of FY 2016 UPWP. Clara Lawson seconded. The motion carried unanimously.

**ITEM 8. DISCUSSION ON THE DRAFT FY 2015-2019 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM**

Debra Goodwin distributed a revised draft Regional Transportation Improvement Program (RTIP). Amy Cummings pointed out to the committee that preliminary engineering funds have been programmed for the most recently completed corridor studies. The TAC was asked to contact RTC staff if they had questions or suggested changes. Discussion followed.

**ITEM 9. DISCUSSION AND RECOMMENDATION ON THE SHORT RANGE TRANSIT PLAN SCOPE OF WORK**

Ed Park, RTC Transit Planner, briefed the committee on the Short Range Transit Plan (SRTTP) and the scope of work for the request for proposal (RFP). The item will be brought back to the TAC for comments in June.

**ITEM 10. PROJECT UPDATES**

Howard Riedl stated that the traffic engineering spot intersection improvement project will be starting in a month. The corrective maintenance and slurry seal programs are being advertised.

**ITEM 11. MEMBER ITEMS**

Steve Bunnell stated that construction on the Virginia Street Bridge would be starting soon.

Jon Ericson stated that the City of Sparks was in the process of rehab of several residential roadways.

Joseph Spencer stated that NDOT was progressing with the eSTIP (electronic State Transportation Improvement Program). The agency has started the FY 2015-2019 STIP with the public comment period scheduled for August and presentation to the State Transportation Board in September.

Dan Inouye stated that May is Bike Month with several activities throughout the month such as Bike to Work Week.

Sienna Reid stated that TMRPA is starting a housing study for the region and briefed the TAC on what the study would encompass.

Jon Ericson stated that a joint emergency operations drill was planned with Sparks and the Airport on May 20<sup>th</sup>.

**ITEM 12. AGENDA ITEMS FOR FUTURE TAC MEETINGS**

Items for future agendas included:

- FY 2015-2019 RTIP
- SRTP Scope of Work
- EPIC study
- Update on Glendale Avenue
- Storey County development

**ITEM 13. RTC STAFF ITEMS**

There were no RTC staff items.

**ITEM 14. PUBLIC COMMENT**

There was no response to the call for public comment.

**ITEM 15. RTC ADJOURNMENT**

There being no further business, the meeting adjourned at 10:07 a.m.