

**REGIONAL TRANSPORTATION COMMISSION  
TECHNICAL ADVISORY COMMITTEE  
Meeting Minutes**

**Wednesday, February 3, 2010**

**Attendees**

Coy Peacock	Nevada Department of Transportation
Jon Ericson	City of Sparks Public Works
Steve Bunnell	City of Reno Public Works
Clara Lawson	Washoe County Public Works
Anita Lyday	Nevada Department of Transportation District II
Duane Sikorski	Washoe County Air Quality Management District
Sienna Reid	Truckee Meadows Regional Planning Agency
Don Morehouse	Washoe County Community Development
Kyle West	City of Reno Community Development

**RTC Staff**

Tom Taelour	Sharon Britt
Roger Hanson	Patrice Echola
Debra Goodwin	Chris Louis

The Committee met in the RTC Planning Conference Room, 600 Sutro Street, Reno. The meeting was called to order at 9:05 am by Chair Clara Lawson.

**ITEM 1. APPROVAL OF AGENDA**

The agenda was approved as submitted.

**ITEM 2. PUBLIC COMMENT**

There was no response to the call for public comment.

**ITEM 3. APPROVAL OF THE MINUTES FOR THE JANUARY 6, 2010, MEETING**

The minutes for the January 6, 2010, meeting were approved as submitted.

**ITEM 4. DISCUSSION AND RECOMMENDATION TO APPROVE THE FIVE-YEAR FINANCIAL UPDATE FOR THE SHORT RANGE TRANSIT PLAN**

Tom Taelour, RTC Chief Financial Officer and Sharon Britt, RTC Senior Financial Analyst, gave an overview of the five year financial update for the Short Range Transit Plan. It was explained that the sales tax for 2009 was negative 16% when compared to 2008 and was being forecast in the negative until beyond 2011. A shortfall of \$21 to \$25 million is anticipated for the public transportation system by the end of FY 2015. The street and highway program, due to the passage of RTC-5 is in good condition. Staff is evaluating alternatives to offset the shortfall in the public transportation program including:

- augmentation to revenue which would include a change to the allocation of sales tax between the street and highway program and the public transportation program
- increase ACCESS fares to \$4.00 beginning in FY 2011 and increase all fares approximately 3% each year
- agency-wide cost reductions such as freezing merit increases and performance bonuses and implementation of further cost-savings initiatives in FY 2011
- reductions in fixed-route and paratransit service beginning in FY 2012

Tom Taelour pointed out that the last option in staff's mind was to further cut transit service and that staff was suggesting a transfer of \$2 million in sales tax per year for the next five years to the public transportation program. He stated that the committee would be updated on the budget process in April. Discussion followed. Tom Taelour stated that the RTC is committed to continuing the preventive maintenance program at the same levels as has been done in the last 6 to 7 years.

Jon Ericson made a motion that the TAC support the five year plan and the option of flexing WC-2 funds to transit with the TAC having the ability to review the impact of that flexing on the preventative maintenance program. Duane Sikorski seconded. The motion passed on a unanimous vote of the Committee

**ITEM 5. PRESENTATION ON THE REGIONAL BICYCLE AND PEDESTRIAN MASTER PLAN**

Chris Louis briefed the committee on the proposed Regional Bikeways and Pedestrian Plan (Plan). He explained that the plan would assess existing facilities, create a future bicycle system map, develop an accessibility plan for people with disabilities, develop a prioritized list of improvement projects, develop recommendations for policies and ordinances and develop a facility design manual. He stated that staff was currently working with Fehr and Peers to begin the Plan. He also indicated that Bicycle Pedestrian Advisory Committee was pursuing an application for Bicycle Friendly Community Status.

Chris Louis stated that the transition plans discussed at the last TAC meeting under Amendment 5 to the Regional Transportation Improvement Program (RTIP) could be developed as part of the overall Plan and the funding that has been set aside in the RTIP for the transition plans could be targeted toward bike/ped projects.

Jon Ericson asked that the scope of work for the project be sent out to the local entities for review and comment.

Chris Louis stated that the Plan should be complete within six months.

**ITEM 6. MEMBER ITEMS**

Jon Ericson stated that the RTC Board, as was brought up at the Board Retreat, would like to see more recommendations coming from the TAC. He stated that with the present economy, it is especially important that the TAC be involved in upcoming topics.

Duane Sikorski stated that the EPA has come out with new standards on attainment/non-attainment for ozone.

Coy Peacock stated that the NDOT Intermodal Planning and Program Development Divisions have been combined into one division known as Transportation and Multi-modal Planning.

**ITEM 7. AGENDA ITEMS FOR THE MARCH 3, 2010, TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**

Jon Ericson asked that RTC staff update the TAC on the collaborative signal coordination program and NDOT's emergency response command center.

Kyle West asked that an update be provided on the RAPID stations.

Jon Ericson asked that the committee be regularly updated on the budget process.

**ITEM 8. RTC STAFF ITEMS**

No items were presented by staff.

**ITEM 9. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:00 am.