

**REGIONAL TRANSPORTATION COMMISSION
TECHNICAL ADVISORY COMMITTEE**

Meeting Minutes

Wednesday, October 5, 2011

Attendees

Kyle West	City of Reno Community Development
Daniel Inouye	Washoe County Air Quality Management District
Coy Peacock	Nevada Department of Transportation
Sienna Reid	Truckee Meadows Regional Planning Agency
Clara Lawson	Washoe County Public Works
Anita Lyday	Nevada Department of Transportation

RTC Staff

Amy Cummings	Howard Riedl
Debra Goodwin	Roger Hanson

Guests

Heather Manzo, NDOT	Andy Simpson, TMRPA
Rupali Mohansingh, NDOT	Sondra Rosenberg, NDOT

The Committee met in the RTC Planning Conference Room, 600 Sutro Street, Reno. The meeting was called to order at 9:10 am by Chair Kyle West.

ITEM 1. APPROVAL OF AGENDA

The agenda was approved as submitted with Item 7 being continued to a future meeting.

ITEM 2. PUBLIC COMMENT

There was no response to the call for public comment.

ITEM 3. APPROVAL OF THE SEPTEMBER 7, 2011, MEETING MINUTES

The minutes for the September 7, 2011, meeting were approved as submitted.

ITEM 4. UPDATE ON THE STATUS OF THE REGIONAL POPULATION AND EMPLOYMENT FORECASTS

Andy Simpson, Truckee Meadows Regional Planning Agency (TMRPA), gave a presentation on the modeling of future population and employment currently being undertaken by TMRPA. A copy of the power point is on file in the RTC Planning Department. He explained the methodology and suitability factors being considered to determine future population and employment.

Andy Simpson indicated that the agency is currently working with the City of Sparks to complete that area and will move on to the City of Reno and Washoe County. He stated that the anticipated delivery of the information to the RTC for use in the updated travel demand model is December 2011. Discussion followed. Sienna Reid, Truckee Meadows Regional Planning Agency, stated that this effort would be providing a consistent regional methodology for preparing population and employment data. Amy Cummings, RTC Director of Planning, pointed out that the information would be updated every two years with the development of the Consensus Forecast.

ITEM 5. DISCUSSION AND RECOMMENDATION ON THE SERVICE IMPROVEMENT PLAN TASK OF THE TRANSIT SYSTEM ANALYSIS

Roger Hanson, RTC Senior Transit Planner, briefed the TAC on the Transit System Analysis (TSA) and the service improvement plan. The concepts currently being considered in the service improvement plan include the service hour shift and routing changes and are not separate but somewhat inclusive of each other. Discussion followed. A copy of the power point presentation is on file in the RTC Planning Department.

Sienna Reid made a motion to support the RTC's Board action to take the service hour shift concept and incorporate it into the overall plan. Daniel Inouye, Washoe County Air Quality Management District, seconded. The motion passed unanimously.

ITEM 6. DISCUSSION AND RECOMMENDATION ON AMENDMENT NO. 1 TO THE FY 2011-2015 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

Amy Cummings, RTC Director of Planning, explained that this amendment incorporated the 2012/2013 Fuel and Sales Tax Program and the 2012/2013 Regional Road Impact Fee Program (RRIF) of Projects into the Regional Transportation Improvement Program (RTIP). The amendment will also make adjustments as necessary to accommodate the end of the federal fiscal year – projects are either removed if they are complete or if funding has been obligated. If the funding has not been obligated the projects are moved to FY 2012. Howard Riedl, RTC Senior Engineer, briefed the TAC on the Fuel and Sales Tax and Regional Road Impact Fee Programs of Projects. Discussion followed.

Dan Inouye made a motion to recommend approval of Amendment No. 1 to the FY 2011-2015 Regional Transportation Improvement Program. Clara Lawson, Washoe County Public Works, seconded. The motion passed unanimously.

ITEM 7. DISCUSSION AND RECOMMENDATION ON THE DRAFT WASHOE COUNTY TRANSPORTATION CONFORMITY PLAN

This item was continued to a future TAC meeting.

ITEM 8. PRESENTATION ON THE RTC'S PROPOSED CONGESTION MANAGEMENT PROCESS

Amy Cummings, RTC Director of Planning, briefed the TAC on the Congestion Management Program (CMP). She explained this was a subject that came up in the RTC metropolitan Planning Organization (MPO) Certification process and is federally mandated.

Amy Cummings explained the three step screening process being considered with the 2035 Regional Transportation Plan (RTP). Discussion followed.

ITEM 9. PROJECT UPDATES

Howard Riedl, gave brief updates to the following projects:

- South McCarran Boulevard
- Virginia Street
- RAPID Stations
- Vista Boulevard soundwalls
- Moana Lane widening

ITEM 10. MEMBER ITEMS

Coy Peacock, Nevada Department of Transportation, stated that NDOT’s Transportation System Project document would be presented to the State Transportation Board October 10, 2011, for approval.

Kyle West, City of Reno Community Development, stated that the Virginia Street Streetscape Standards will be modified with regard to sidewalk widths and the standards will go back to the Planning Commission in November.

ITEM 11. AGENDA ITEMS FOR FUTURE TAC MEETINGS

Agenda items for future TAC meetings include:

- Proposed 2012 locations for parking removal due to road conversions with bike lanes
- Draft Transportation Conformity Plan
- NDOT—511 status update—traveler information system

ITEM 12. RTC STAFF ITEMS

There were no RTC staff items.

ITEM 13. PUBLIC COMMENT

There was no response to the call for public comment.

ITEM 14. ADJOURNMENT

There being no further business, the meeting adjourned at 10:55 a.m.