

**REGIONAL TRANSPORTATION COMMISSION  
TECHNICAL ADVISORY COMMITTEE**

**Meeting Minutes**

**Wednesday, April 6, 2011**

**Attendees**

Coy Peacock	Nevada Department of Transportations
Clara Lawson	Washoe County Public Works
Tim Thompson	City of Sparks Community Development
Pete Etchart	City of Sparks Public Works
Steve Bunnell	City of Reno Public Works
Kyle West	City of Reno Community Development
Sienna Reid	Truckee Meadows Regional Planning Agency
Lissa Butterfield	Reno-Tahoe Airport Authority
Mike Fuess	Nevada Department of Transportation
Duane Sikorski	Washoe County Air Quality Management District

**RTC Staff**

Amy Cummings	Debra Goodwin
Julie Masterpool	Patrice Echola
Roger Hanson	

**Guests**

Sondra Rosenberg, NDOT Planning	Heather Manzo, NDOT Planning
Jeff Matland, MV Transportation	Lawrence Meeker, HNTB Corp.

The Committee met in the RTC Planning Conference Room, 600 Sutro Street, Reno. The meeting was called to order at 9:00 am by Chair Pete Etchart.

**ITEM 1. APPROVAL OF AGENDA**

The agenda was approved as submitted.

**ITEM 2. PUBLIC COMMENT**

Coy Peacock introduced Heather Manzo, recently hired as the NDOT State Transportation Improvement Program (STIP) Coordinator.

**ITEM 3. APPROVAL OF THE MARCH 2, 2011, MEETING MINUTES**

The minutes for the March 2, 2011, meeting were approved as submitted.

**ITEM 4. DISCUSSION AND RECOMMENDATION ON THE SCOPE OF SERVICES FOR THE REGIONAL ROAD IMPACT FEE (RRIF) OVERVIEW**

Julie Masterpool, Project Manager, briefed the committee on the item.

Discussion followed. Kyle West made a motion to recommend approval of the scope of service with the understanding that the following items would be considered during the overview: Tim Thompson seconded. The motion passed unanimously.

**ITEM 5. UPDATE ON THE AGREEMENT FOR THE OPERATIONS AND MAINTENANCE OF RTC RIDE FIXED-ROUTE SERVICES**

Roger Hanson, Senior Transit Planner, gave an update on the agreement for the operations and maintenance of RTC RIDE fixed-route services. Discussion followed.

**ITEM 6. DISCUSSION ON UPCOMING REGIONAL TRANSPORTATION IMPROVEMENTS PROGRAM (RTIP) AMENDMENT**

Amy Cummings, RTC Director of Planning, briefed the committee on the upcoming changes to the RTIP. Discussion followed.

**ITEM 7. UPDATE ON THE TRANSIT SYSTEM ANALYSIS**

Roger Hanson briefed the TAC on the status of the Transit System Analysis. Discussion followed.

**ITEM 8. DISCUSSION AND RECOMMENDATION ON SOLICITATION FOR PLANNING STUDIES FOR THE 2012 UNIFIED PLANNING WORK PROGRAM (UPWP)**

Amy Cummings, RTC Director of Planning, briefed the committee on the potential UPWP studies for FY 2012. Discussion followed.

It was consensus of the committee that the Sparks Boulevard, Kietzke Lane and Sun Valley Boulevard corridor studies be added to the FY 2012 UPWP.

**ITEM 9. DISCUSSION ON TRANSIT ORIENTED DEVELOPMENT STANDARDS**

Tim Thompson reiterated that with the projected reductions in the transit service, it would be advisable to begin discussions regarding the Regional Plan's requirement for transit oriented development. Discussion followed.

It was consensus that the item would be continued to a future meeting as a meeting would be held at the end of April to discuss the issues in particular with the local entities, TMRPA and RTC.

**ITEM 10. DISCUSSION OF THE REGIONAL TRANSPORTATION PLAN (RTP) COMMUNITY WORKING GROUP CALL FOR VOLUNTEERS**

Amy Cummings briefed the committee on the proposed call for volunteers. Discussion followed.

Steve Bunnell made a motion to recommend approval of the selection process for the RTP Community Working Group. Clara Lawson seconded. The motion passed unanimously.

**ITEM 11. MEMBER ITEMS**

There were no member items.

**ITEM 12. AGENDA ITEMS FOR THE MAY 4, 2011, TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**

Items for the May 4, 2011 meeting include the discussion on transit oriented development standards, the FY 2012 Unified Planning Work Program (UPWP), the Transit System Analysis, the 2011-2015 RTIP and the RTP amendment.

**ITEM 13. RTC STAFF ITEMS**

There were no RTC staff items.

**ITEM 14. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:00 am.