

**REGIONAL TRANSPORTATION COMMISSION  
TECHNICAL ADVISORY COMMITTEE**

**Meeting Minutes**

**Wednesday, January 4, 2012**

**Attendees**

|                   |                                                                    |
|-------------------|--------------------------------------------------------------------|
| Kyle West         | City of Reno Community Development                                 |
| Daniel Inouye     | Washoe County Health District - Air Quality<br>Management Division |
| Sienna Reid       | Truckee Meadows Regional Planning Agency                           |
| Paul Kelly        | Washoe County Community Development                                |
| Lissa Butterfield | Reno Tahoe Airport Authority                                       |
| Clara Lawson      | Washoe County Public Works                                         |
| Steve Bunnell     | City of Reno Public Works                                          |
| Tim Thompson      | City of Sparks Community Development                               |
| Leah Sirmin       | Federal Highway Administration                                     |

**RTC Staff**

|                 |                |
|-----------------|----------------|
| Amy Cummings    | Howard Riedl   |
| Debra Goodwin   | Tina Wu        |
| Christina Leach | Patrice Echola |
| Michele Dennis  | Tom Greco      |
| Michael Moreno  |                |

**Guests**

|                                           |                           |
|-------------------------------------------|---------------------------|
| Kathleen Taylor, ATKINS                   | Katy Cole, Fehr and Peers |
| Carl Hasty, Tahoe Transportation District |                           |
| Buzz Harris, WBHENT                       |                           |

The Committee met in the RTC Planning Conference Room, 600 Sutro Street, Reno. The meeting was called to order at 9:05 am by Chair Kyle West.

**ITEM 1. APPROVAL OF AGENDA**

The following changes were made to the agenda: Item 4 Presentation on the Nevada Department of Transportation *Connecting Nevada Plan* was deferred to the February meeting; Item 9 Discussion and Recommendation on the Proposed GFI Farebox Upgrade and Item 10 Discussion and Recommendation on the Proposed Purchase and Installation of RTC ACCESS Van ITS Equipment will follow Item 3 Approval of the November 2, 2011 Meeting Minutes. The agenda was approved as amended.

**ITEM 2. PUBLIC COMMENT**

There was no response to the call for public comment.

**ITEM 3. APPROVAL OF THE NOVEMBER 2, 2011, MEETING MINUTES**

The minutes for the November 2, 2011, meeting were approved as presented.

**ITEM 9. DISCUSSION AND RECOMMENDATION ON THE PROPOSED GFI FAREBOX UPGRADE**

Tina Wu, RTC Senior Transit Planner, briefed the committee on the proposed purchase of twenty-two Odyssey fareboxes and related equipment.

Clara Lawson made a motion that the Technical Advisory Committee recommend that the proposed GFI farebox upgrade be authorized. Lissa Butterfield seconded. The motion carried unanimously.

**ITEM 10. DISCUSSION AND RECOMMENDATION ON THE PROPOSED PURCHASE AND INSTALLATION OF RTC ACCESS VAN ITS EQUIPMENT**

Tina Wu, RTC Senior Transit Planner, briefed the committee on the proposed purchase and installation of RTC ACCESS van ITS equipment.

Kyle West asked what funding was being used. Tina Wu stated that the funding source was CMAQ.

Clara Lawson made a motion that the Technical Advisory Committee recommend that the RTC Board approve the purchase and installation of the RTC ACCESS van ITS equipment. Sienna Reid seconded. The motion carried unanimously.

**ITEM 4. PRESENTATION ON THE NEVADA DEPARTMENT OF TRANSPORTATION CONNECTING NEVADA PLAN**

This item will be presented at the February meeting.

**ITEM 6. UPDATE ON THE WEST PLUMB LANE PROJECT (FERRIS LANE TO SOUTH MCCARRAN BOULEVARD) (This item was taken out of order)**

Michele Dennis, RTC Project Manager, briefed the committee on the West Plumb Lane project which extends from Ferris Lane to South McCarran Boulevard. A copy of the power point is on file in the RTC Planning Department.

Clara Lawson asked about the project cost and funding. Michele Dennis stated the project is being funded through RTC Fuel Tax. Howard Riedl, RTC Senior Engineer, pointed out that funding has been approved by the RTC for design only with an estimate of \$8 million if the roadway is constructed to Reno standards. He stated that once the concept is completed, the costs would be refined. He pointed out that a significant effort on public outreach was being conducted in order to develop the final design of the project.

Clara Lawson expressed concern on the shared use path with potential conflicts between bicyclists and pedestrians with the driveways along the roadway. Michele Dennis stated that

the existing conditions do not provide a safe area for any user. Howard Riedl stated that the driveways were spaced quite far apart. Discussion followed.

**ITEM 5. DISCUSSION AND RECOMMENDATION ON THE CREATION OF A TRANS-SIERRA TRANSPORTATION COALITION (This item was taken out of order)**

Amy Cummings, RTC Director of Planning, and Carl Hasty, Tahoe Transportation District, briefed the TAC on the proposal to create a Trans-Sierra Transportation Coalition. A draft resolution was presented that will be presented to the RTC Board at its January meeting.

Dan Inouye made a motion to recommend that the RTC Board support the creation of a Trans-Sierra Transportation Coalition. Steve Bunnell seconded. The motion carried unanimously.

**ITEM 7. UPDATE ON THE 4<sup>TH</sup> STREET/PRATER WAY CORRIDOR STUDY**

Christina Leach, RTC Assistant Transit Planner, briefed the committee on the status of the 4<sup>th</sup> Street/Prater Way Corridor Study. A copy of the power point is on file in the RTC Planning Department. Discussion followed.

**ITEM 8. UPDATE ON THE MILL STREET/TERMINAL WAY CORRIDOR STUDY**

Tom Greco, RTC Senior Transportation Planner, and Katy Cole, Fehr and Peers, briefed the committee on the Mill Street/Terminal Way Corridor Study. A copy of the power point is on file in the RTC Planning Department. Discussion followed.

**ITEM 9. Taken out of order: see page 2**

**ITEM 10. Taken out of order: see page 2**

**ITEM 11. 2035 REGIONAL TRANSPORTATION PLAN UPDATE**

Amy Cummings briefed the committee on the status of the 2035 Regional Transportation Plan (RTP) process and the December 8, 2011 Community Workshop.

Howard Riedl stated that as part of the financial element of the RTP, he would be meeting with local public works staff to begin the assessment of future revenues.

**ITEM 12. PROJECT UPDATES**

Amy Cummings stated that the Planning Department would be relocating from the Sutro offices to the second floor of the Terminal building. The move is anticipated to occur at the end of January.

Howard Riedl updated the committee on the RAPID stations project.

**ITEM 13. MEMBER ITEMS**

Amy Cummings introduced Leah Sirmin, the new Federal Highway Administration Community Planner for our region.

**ITEM 14. AGENDA ITEMS FOR FUTURE TAC MEETINGS**

There were no items for future TAC meetings other than the NDOT *Connecting Nevada Plan*.

**ITEM 15. RTC STAFF ITEMS**

Tom Greco invited the TAC to participate in a Transportation Safety workshop to be held Tuesday, January 10, 2012, from 1:00 p.m. to 4:00 p.m. in the RTC Planning Conference Room, 600 Sutro Street, Reno.

Michael Moreno, RTC Community Outreach Officer, stated that there would be 2035 RTP roundtable discussions during the end of January and through February for four areas (freight and logistics; youth; senior, Americans with Disabilities Act (ADA); and safety). He asked that if the TAC members had names for potential participants, they send them to him.

**ITEM 13. PUBLIC COMMENT**

There was no response to the call for public comment.

**ITEM 14. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:20 a.m.