

**REGIONAL TRANSPORTATION COMMISSION
CITIZENS ADVISORY COMMITTEE
September 7, 2011 Meeting Minutes**

CAC Members Present: Paul Arnold, Ron Aryel, Jenny Brekhus, Scott Carey, Terri Compton, Jaime Edrosa, Albert Garcia, Art Gutmann, John Kreiger, Laura Langner, Gwendolyn Lomas, Michael McCaw, Travis Petchell, Jerry Purdy, Bob Schrimpf, Naveen Yelamanchili, Rajan Zed

CAC Members Absent: Evan Gadda, David Hankinson, Geoff Kettling, Jeff Miller

RTC Staff: Amy Cummings, Lee Gibson, Roger Hanson, David Jickling, Christina Leach, Marchon Miller, Blaine Petersen, Howard Riedl, Tina Wu

A regular meeting of the Citizens Advisory Committee (CAC) was held on Wednesday, September 7, 2011 in the RTC Board Room, 2050 Villanova Drive, Reno, Nevada 89502. The meeting was called to order at 5:35 pm by Chair Scott Carey. Following the Pledge of Allegiance to the Flag, the following business was conducted:

Item 1: Approval of Agenda. RTC staff requested that Item 9 – “Update on the Transit System Analysis” and Item 10 “Discussion and Recommendation on Amendment No. 1 to the FY 2011-2015 RTIP Program” be removed. The agenda was approved as modified. Following the NDOT Quarterly Update, Chair Carey announced that staff was available for the TSA update (item 9) and by consent the item was included in the agenda.

Item 2: Public Comment. None.

Item 3: Approval of August 3, 2011 Meeting Minutes. The minutes of the August 3, 2011 meeting were approved as written.

Item 4 taken out of order after item 5.

Item 5: Discussion and Recommendation on the Change in Project Scope for Plumb Lane at Harvard Way Intersection Project. Blaine Petersen, RTC Project Manager, briefed the committee on the capacity/congestion relief project for Plumb Lane at Harvard Way. The original project included a left turn lane from westbound Plumb Lane onto southbound Harvard Way. After meeting with City of Reno staff it was determined that the scope should be changed to include ITS elements and not acquire right-of-way needed for the turn lane.

The committee approved the change in the project scope to incorporate ITS elements for the Plumb Lane corridor.

Item 4: Nevada Department of Transportation (NDOT) Quarterly Update. David Titzel, NDOT Assistant District Engineer for Maintenance, briefed the committee on the major contracts in the Reno/Sparks area.

I-580 Freeway Extension. The project, which starts where Mt Rose ties in at Winters Ranch, is on schedule; completion slated for end of September 2012.

I-580–Meadowood Mall Interchange. The project is slightly behind schedule; completion slated for the end of October 2012.

I-580 Widening to Six Lanes from Moana to the Spaghetti Bowl (northbound lanes). The project is ahead of schedule and should be complete at the end of September 2011/schedule.

Flashing Left Turn Arrows (changing from green ball to flashing yellow arrows). The second phase of the contract begins in November 2011 and should be completed by the end of March 2012.

I-80 Design Build. This project is ongoing and should be complete in November 2012. The work will shut down for the winter in November 2011 and will resume with the eastbound direction in March 2012.

Prater Way (west end) Pedestrian Improvements. Project to begin in April 2012.

Mt Rose Highway (SR 431). Project scheduled for next summer and will consist of new pavement and open grading.

Jenny Brekhus requested NDOT come back and talk about how NDOT is looking at what the federal priorities should be for transportation re-authorization.

New NDOT Programs:

Maintenance Accountability Program establishes a customer service approach to statewide NDOT Maintenance activities (e.g. paving condition, condition of striping, signs, lighting, litter control, weed control, sweeping).

Traffic Incident Management. This program should reduce the time the traffic is impacted and the amount of time the lanes are closed.

Item 6: Discussion and Recommendation on the Draft Reno-Sparks Bicycle and Pedestrian Plan, Design Manual, the Regional ADA Transition Plan and the Pedestrian Safety Action Plans. Marchon Miller, RTC Traffic Engineer, introduced Katy Cole of Fehr & Peers, the consultant for the project, who briefed the committee on the contents of the Master Plan, Design Manual, ADA Transition Plan, and Reno Sparks Bicycle & Pedestrian Plan. The complete draft reports are available online: <http://www.renosparksbpp.com/>.

Following discussion, the committee unanimously approved the drafts and recommended staff proceed with finalization.

Chair Carey acknowledged the efforts of the RTC Bicycle Pedestrian Advisory Committee on this Plan. As a member of the BPAC, Ron Aryel thanked the Chair for the recognition of the committee.

Item 7: Presentation on ACCESS Driver Training. Hollie Young, General Manager for First Transit, paratransit service contractor for RTC's paratransit service, ACCESS, briefed the committee on the mandatory driver training program.

Item 8: Solicit Input for ACCESS Van Features for 2012 Purchase. Tina Wu, RTC Senior Transit Planner, reported that RTC intends to replace 15 paratransit vans in the near future; new vehicle improvements will include LED interior and exterior lighting, track for wheelchair restraints, improved flooring, grab handles on stanchions, 11" stairs, Thermo King air conditioning, improved Twin I Beam suspension for a smoother ride, and single platform wheelchair lifts (more reliable, especially in snow and ice). With the possibility of piggybacking onto an existing contract in California, RTC may be able to procure the new vehicles for slightly more than \$200,000 each, which is only \$3,000 more than the price paid in 2008.

Item 9: Update on the Transit System Analysis. Roger Hanson, RTC Senior Transit Planner, briefed the committee on the progress of the transit system analysis being conducted by Parson Brinckerhoff and presented several fixed-route service concepts in a PowerPoint. The service changes are designed around the strengths of the current system and reallocate lowest producing service to better performing areas.

The open house scheduled for Aug 30 has been rescheduled to Sep 30.

Item 10: Amendment No. 1 to the FY2011-2015 RTIP. Item deferred to October meeting.

Item 11: Discussion and Recommendation on the RTC's Proposed Sustainability Policy and Practices. Christina Leach, RTC Assistant Planner, briefed the committee on RTC's proposed Sustainability Policy and Practices that will be presented to the RTC Board for adoption on September 16, 2011.

The meeting ended at 7:26 pm due to loss of quorum.