

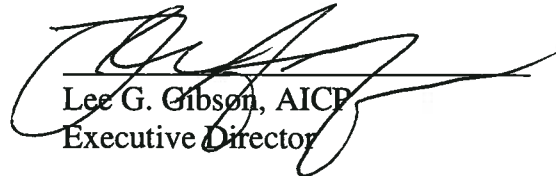


February 17, 2012

**AGENDA ITEM 4.7**

**TO:** Regional Transportation Commission

**FROM:** Thomas R. Taelour  
Chief Financial Officer

  
Lee G. Gibson, AICP  
Executive Director

**SUBJECT:** Asset Donations – Quarterly Update

**RECOMMENDATION**

Acknowledge receipt of the Asset Donation Log for the fourth quarter, calendar year 2011.

**SUMMARY**

The Board has requested that it be notified quarterly of any asset donations per RTC Policy P-13. The attached document outlines the donations made to charity or other governmental agencies in the last quarter. Staff feels that the donation process is appropriate and that there is a benefit to the community. This quarter's donations were made to My Journey Home, Inc., City of Sparks – Community Services Department, and Washoe County Public Works & Emergency Management.

My Journey Home, Inc. (MJH) is a non-profit organization which works with veterans and released inmates and their families through support, transitional reintegration, and resource programs. The organization's resource programs focus on teaching core and advanced computer skill and online job applications and searches mostly provided by volunteers. MJH accepts donations of used computer equipment and accessories for training and/or refurbishing and reselling at a low cost to seniors and low-income individuals. MJH is a designated Microsoft Authorized registered refurbisher.

The City of Sparks – Community Services Department accepted more than three pallets of surplus bricks from work done on the former Reno CitiCenter station.

Washoe County Public Works & Emergency Management accepted a used generator which was intended to service the former Reno CitiCenter station. With the 4<sup>th</sup> Street Station having its own generator, the RTC no longer has a need or use for the older and smaller generator.

**FISCAL IMPACT**

There is no cost in connection with this agenda item.

**PREVIOUS ACTIONS BY THE BOARD**

October 20, 2006      Amended RTC Policy P-13 in to allow for donation of unusable or obsolete assets and directed staff to present a quarterly list of all donations.

**ADDITIONAL BACKGROUND**

The RTC has historically disposed of assets that have met their useful life and no longer have value through public auction. In previous auctions, RTC provided substantial amounts of items and received almost no value back. Not only did the RTC not receive any value, but the community also lost the opportunity to use the items, as the items that were not purchased were destroyed. In addition, RTC incurred significant staff time costs and encountered storage limitations in utilizing the auction process. RTC Policy P-13 was amended on October 20, 2006, to allow RTC staff to donate assets to charity or other governmental agencies.

**ASSET DONATION LOG - FEBRUARY 2012 REPORT**

Qty	Item Description	Donated To	Reason for Disposal	Year Purchased
	<b>WORKSTATIONS</b>			
1	Dell Optiplex GX270	MY JOURNEY HOME	Obsolete or Broken	2004
3	Dell Optiplex 745	MY JOURNEY HOME	Obsolete or Broken	2006/2007
2	Dell Optiplex GX520	MY JOURNEY HOME	Obsolete or Broken	2006
4	Dell Optiplex GX150	MY JOURNEY HOME	Obsolete or Broken	2001
	<b>LAPTOPS</b>			
1	Dell Inspiron 8100	MY JOURNEY HOME	Obsolete or Broken	2001
	<b>SERVERS</b>			
1	Dell Poweredge 750	MY JOURNEY HOME	Obsolete or Broken	2005
1	Dell Poweredge 2650	MY JOURNEY HOME	Obsolete or Broken	2004
2	Dell Poweredge 1750	MY JOURNEY HOME	Obsolete or Broken	2004
1	Dell Powervault	MY JOURNEY HOME	Obsolete or Broken	2004
	<b>PRINTERS</b>			
1	HP Laserjet 8150	MY JOURNEY HOME	Obsolete or Broken	2001
	<b>MISCELLANEOUS</b>			
1	APC UPS back up	MY JOURNEY HOME	Obsolete or Broken	
4	Dell Monitors	MY JOURNEY HOME	Obsolete or Broken	
	PS/2 keyboards & mice	MY JOURNEY HOME	Obsolete or Broken	
	Various Canon/Xerox/HP toner cartridges	MY JOURNEY HOME	Obsolete or Broken	
	Fails and cable management	MY JOURNEY HOME	Obsolete or Broken	
	Miscellaneous power cords, wiring	MY JOURNEY HOME	Obsolete or Broken	
	Reference books	MY JOURNEY HOME	Obsolete or Broken	



**ASSET DONATION LOG - JANUARY 2012 REPORT**

Qty	Item Description	Donated To	Reason for Disposal
1	Olympian D60P1 Generator	Washoe County Public Works and Emergency Management	NO LONGER USED



**ASSET DONATION LOG - JANUARY 2012 REPORT**

Qty	Item Description	Donated To	Reason for Disposal
3-4 pallets	Bricks from Citicenter	City of Sparks - Community Services	NOT USED

