



**REGIONAL TRANSPORTATION COMMISSION**

*Public Transportation • Streets and Highways • Planning*

February 17, 2012

**AGENDA ITEM 4.12**

**TO:** Regional Transportation Commission

**FROM:** Tina H. T. Wu, AICP  
Senior Transit Planner

  
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Lee G. Gibson, AICP  
Executive Director

**SUBJECT: ADA Paratransit Eligibility Evaluation Agreement Recommended Award**

**RECOMMENDATION**

Authorize the Executive Director to Award the ADA Paratransit Eligibility Service to Adaride.com, LLC for a term of three years with two, one-year renewal options.

**SUMMARY**

The current agreement ADA Paratransit Eligibility Service expires March 31, 2012. The Continuum is the current contractor and has conducted the functional assessments for the Regional Transportation Commission (RTC) since 2007.

A Request for Proposal (RFP) was issued on October 21, 2011. The RFP was advertised locally in the Reno Gazette Journal and posted on <http://www.ebidexchange.com>. A non-mandatory pre-proposal meeting was held on November 2, 2011. The RFP submission deadline was November 22, 2011. The solicitation was for a maximum five-year agreement consisting of a three-year base contract with up to two one-year options. Three proposals were received by the RTC; the proposers were The Continuum, Northern Nevada Center for Independent Living (NNCIL) and Adaride.com.

A proposal evaluation team consisting of four RTC employees: David Jickling, Director of Public Transportation and Operations; Tina Wu, Senior Transit Planner; Susi Trinidad, Paratransit Specialist; Sue Sherman, Paratransit Office Assistant; and two representatives from outside the agency: Hollie Young, ACCESS General Manager and Lavonne Brooks, Executive Director, High Sierra Industries; reviewed and ranked the proposals. The proposals were evaluated based on the criteria set forth in the RFP: 30 points for qualifications of proposed staff; 25 points for qualifications of the organization; 20 points for meeting the scope of service; and 25 points for cost. As part of the evaluation process,

interviews were held with all three firms on January 30th. Interviews were scored independently and were worth 25 points.

Adaride.com scored the highest with 479.2 out of a maximum 600 points. The Continuum was second with 461.2 points and the Northern Nevada Center for Independent Living (NNCIL) with third with 338.4. The evaluation committee recommends award to adaride.com.

### **FISCAL IMPACT**

The FY 2012 Budget contains \$226,200 in sales tax funds for ADA Eligibility Assessments. Adaride.com's first year costs are \$169,600. The contract is a three year contract with two one-year options. The five-year total amount, if exercised, is \$900,429.00.

### **PREVIOUS BOARD ACTIONS**

Dec 16, 2011	Received an update on the ADA Paratransit Eligibility Evaluation Request for Proposals (RFP)
July 22, 2011	Approved Scope of Services ADA Paratransit Eligibility Evaluation